

# **PLACEMENTS**

**AY 2018-19**



Phone: +91 9959390412  
Fax: +91-40-24220320  
Website: www.geethanjalinstitutions.com

## Geethanjali College of Pharmacy

Approved by AICTE, PCI New Delhi, Permanently Affiliated to JNTUH & B. Pharmacy Accredited by NBA  
Recognized Under UGC Section 2F & 12B of UGC Act, 1956, by DSIR-SIRO & HI/BI of MSME,  
Certified by ISO 9001:2015

Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist, Telangana State- 501301.

### LIST OF STUDENTS PLACED

A.Y:2018-2019

1	AdapaAkhila	B-Pharmacy	Reaserch Wallet Services Limited.	2.40 LPA
2	Alladurgam Bhargavi	B-Pharmacy	Cognizant	2.00 LPA
3	BudidhaRavali	B-Pharmacy	Rashmi Pharma Pvt Ltd	1.32 LPA
4	Chowhan Manisha	B-Pharmacy	HGS	2.40 LPA
5	K Komala Sai	B-Pharmacy	Rashmi Pharma Pvt Ltd	1.32 LPA
6	K. Anusha Reddy	B-Pharmacy	Vimta Labs	1.50 LPA
7	Kashyap Vishwa Priya	B-Pharmacy	Reaserch Wallet Services Limited.	2.40 LPA
8	M. Niharika	B-Pharmacy	AGS Health Pvt Ltd	1.80 LPA
9	M. Harika	B-Pharmacy	HSBC Electronic data Processing India Pvt Ltd.	2.75 LPA
10	M. Apoorva	B-Pharmacy	Medico	2.20 LPA
11	N Chinna Pandu Yadav	B-Pharmacy	Divis Laboratories Ltd	2.40 LPA
12	Nirugonda Sai Charan Goud	B-Pharmacy	Vimta Labs	2.40 LPA
13	K.Priyanka Reddy	B-Pharmacy	Vimta Labs	2.20 LPA
14	R. Achyutha	B-Pharmacy	Legato Health Technologies	2.30 LPA
15	RajapudiDivya Sri	B-Pharmacy	Concentrix Dakshi Services.	2.30 LPA
16	ThummaTejaswini	B-Pharmacy	Wissen Infotech	3.61 LPA
17	Adiba Taha	B-Pharmacy	Genpact	2.50 LPA
18	Bhadaragani Vinay Kumar	B-Pharmacy	Bharath Pe	2.40 LPA
19	B Shiva Krishna Goud	B-Pharmacy	Visionary RCM	2.40 LPA
20	Ch.Praveen Kumar	B-Pharmacy	Aspiro Pharma Ltd.	1.80 LPA
21	K.Sindhu Reddy	B-Pharmacy	SDS Pathology	1.55 LPA
22	MannemVyshnavi	B-Pharmacy	Reaserch Wallet Services Limited.	2.40 LPA
23	Meriyalkar Mamatha	B-Pharmacy	Resgenesis.	1.20 LPA
24	Mowva Lakshman Durga Sal Kumar	B-Pharmacy	Nalanda Corporate Services Pvt.Ltd.	2.20 LPA
25	R. Chandra Shekar	B-Pharmacy	MSN Laboratories Pvt Ltd.	1.47 LPA



*Principal*  
PRINCIPAL

PRINCIPAL  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S. 501301.





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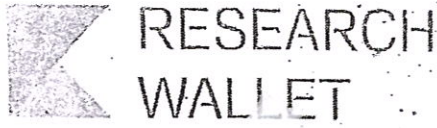
26	Shaik Kamal Saheb	B-Pharmacy	Nalanda Corporate Services Pvt.Ltd.	2.30 LPA
27	ThummalaAbhishiktha	B-Pharmacy	Rashmi Pharma Pvt. Ltd. 0	1.32 LPA
28	Adarasupally Deepika	B-Pharmacy	SDS Pathology	1.55 LPA
29	Sana Tabassum	B-Pharmacy	Spectrum Biocides	2.20 LPA
30	Sreeja G	Pharm-D	croissance clinical research	1.68 LPA
31	Hima Bindu K	Pharm-D	croissance clinical research	1.68 LPA
32	Suhas M	Pharm-D	Gleneagels Global Hospitals.	2.27 LPA
33	Nehal Sanjana	Pharm-D	MedXperts	2.40 LPA
34	Shreeparna P	Pharm-D	RBVRR Womens college of pharmacy	2.40 LPA
35	Sindhuri V	Pharm-D	AleorDermaceuticals Ltd.	2.20 LPA
36	Sneha T	Pharm-D	Cognizant Technologies	1.90 LPA
37	GotikeSreenath	M-Pharmacy	MSN Labs	2.40 LPA
38	Sk Sattar	M-Pharmacy	Freyr Software Services Pvt. Ltd.	2.40 LPA
39	Sunki Praveen Reddy	M-Pharmacy	ClinSync Clinical Research Pvt Ltd.	2.20 LPA
40	YaddalaSushmitha	M-Pharmacy	Therapiva Pvt Ltd	2.20 LPA
41	B. Rajesh	M-Pharmacy	Eugia Pharma Specilities Ltd	2.20 LPA
42	Chennuri Aishwarya	M-Pharmacy	Cognizant Technologies	2.40 LPA
43	J James	M-Pharmacy	Phoenix InfocityPvt.Ltd	2.40 LPA
44	Nutalakanti Nandini	M-Pharmacy	Phoenix InfocityPvt.Ltd	2.40 LPA
45	Piratla Venkata Sai Sarvani	M-Pharmacy	Phoenix InfocityPvt.Ltd	2.20 LPA
46	PrashanthiPoloju	M-Pharmacy	Avishkar Tech Solutions	2.20 LPA



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PRINCIPAL

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Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.

**B-PHARMACY**



RESEARCH WALLET SERVICES PRIVATE LIMITED

15251R0002

Jan 02, 2019,  
Hyderabad.Adapa Akhila  
Hyderabad.

Sub. LETTER OF OFFER

Dear Adapa Akhila,

Regarding your application and subsequent interview you had with us, we are pleased to offer you a position of "Associate Managing Editor" in our company at a CTC of 2,40,000 per Annum. Any applicable incentives will be credited accordingly.

We would expect you to join as early as possible but not later than **July 1, 2019** beyond which the offer would stand withdrawn, unless a new date is agreed to, by us in writing.

On the date of your joining, you may please bring along the following:

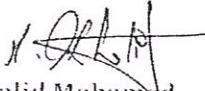
1. Proof of age
2. Copies of educational certificates
3. Experience and Relieving certificates from the previous employer, if any
4. Appointment letter of the previous employer and salary revision letters, if any
5. Last pay slip received from the previous employer, if any
6. Form 16 (TDS Certificate), if any
7. 3 Passport Size Photographs

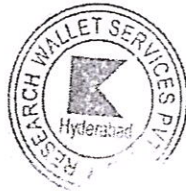
Your appointment will be subject to verification of references.

We welcome you to Research Wallet Family and are delighted that you have chosen to be part of our team. We hope your association with us will be mutually beneficial, pleasant and fulfilling.

Please acknowledge us by replying to this email as a token of acceptance of the same.

For Research Wallet Services Private Limited

  
Khalid Mohamed  
Director



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Keesara (M), Medchal Dist. T.S. - 501301.

Ground Floor, South Tower of Phase-1 BAR Building, Wave Rock SEZ, WITES SEZ, Nanakramguda,  
Ranga Reddy, Hyderabad, Teiangana - 500008.

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24



15251R0003



Ref No: 13480921

05-Jul-2019

Bhargavi Alladurgam

Dear Bhargavi,

In continuation to our discussions, we are pleased to offer you the role of **Junior Researcher** in **Cognizant Technology Solutions India Private Limited**.

You are entitled to an Annual Gross Compensation (AGC) of **Rs.200,004**. The other details about your compensation is presented in **Annexure A**. We would like to inform you that Cognizant has considered 0 months of your experience as relevant, which would be updated in our records. Your place of posting will be **Hyderabad**.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before **08-Jul-2019**.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer **Annexure B** for more details.

Please note:

- This appointment is subject to satisfactory professional reference checks
- This offer from Cognizant is valid for 3 months only from the date of offer, any extension in said validity shall be at the discretion of the company and shall be communicated to you in writing
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours sincerely,

**For Cognizant Technology Solutions India Pvt. Ltd.**

Suresh Bethavandu

### Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature :

Date:



*Handwritten signature*  
**PRINCIPAL**  
**Geethanjali College of Pharmacy**  
Chennai (M), Keesara (M), Medchal Dist. T.S.-501301.

## Annexure A

Name: Bhargavi Alladurgam

Designation: Junior Researcher

Sl. No.	Description	Monthly	Yearly
1	Basic	9175	110,100
2	Company's contribution of PF #	1101	13,212
3	Advance Statutory Bonus***	2000	24,000
4	Special Allowance*	3776	45,312
5	Company's Contribution of ESI @ 4.75% of Monthly Gross minus statutory exclusions	615	7,380
<b>Annual Gross Compensation</b>			<b>200,004</b>
<b>Annual Total Compensation</b>			<b>200,004</b>
Company's contribution towards benefits (Medical, Accident and Life Insurance)			16,000
<b>Annual Total Remuneration</b>			<b>216,004</b>

As an associate you are also entitled to the following additional benefits:

- Floating Medical Insurance Coverage
- Round the Clock Group personal accident Insurance coverage
- Group Term Life Insurance Coverage
- Employees' compensation insurance benefit as per the Employees' Compensation Act, 1923
- Gratuity, on separation after 4 years and 240 calendar days of continuous service, payable as per Payment of Gratuity Act, 1972
- Women associates joining Cognizant will be entitled to Maternity leave as per the Maternity Benefit Act, 1961

# PF is contributed at 12% of your basic. If you are an International worker, it is contributed at 12% of your monthly gross compensation excluding HRA

\* **Flexible Benefit Plan:** Your compensation has been structured to ensure that you are adequately empowered to apportion components of your salary in a manner that suits you the best. This plan will enable you to

1. Choose from a bouquet of allowance or benefits
2. Redefine your salary structure within prescribed guidelines
3. Optimize your earnings

\*\* **Advance Statutory Bonus** is in line with the provisions of Payment of Bonus Act, 1965.

**Note:**

- Any statutory revision of Provident Fund/ESI Contribution or any other similar statutory benefits will result in a change in the Net take home salary and the Annual Gross Compensation will remain the same.
- Cognizant has made this offer in good faith after expending significant time and resources in the hiring process. We hope you will join us, but appreciate your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant. If you renege on the commitment and decide not to join us after signing the offer letter, Cognizant reserves the right to not consider you for future career opportunities in the company. We look forward to welcoming you to Cognizant.

Login to <https://nonecognizant.cognizant.com>->Total Rewards App for more details.

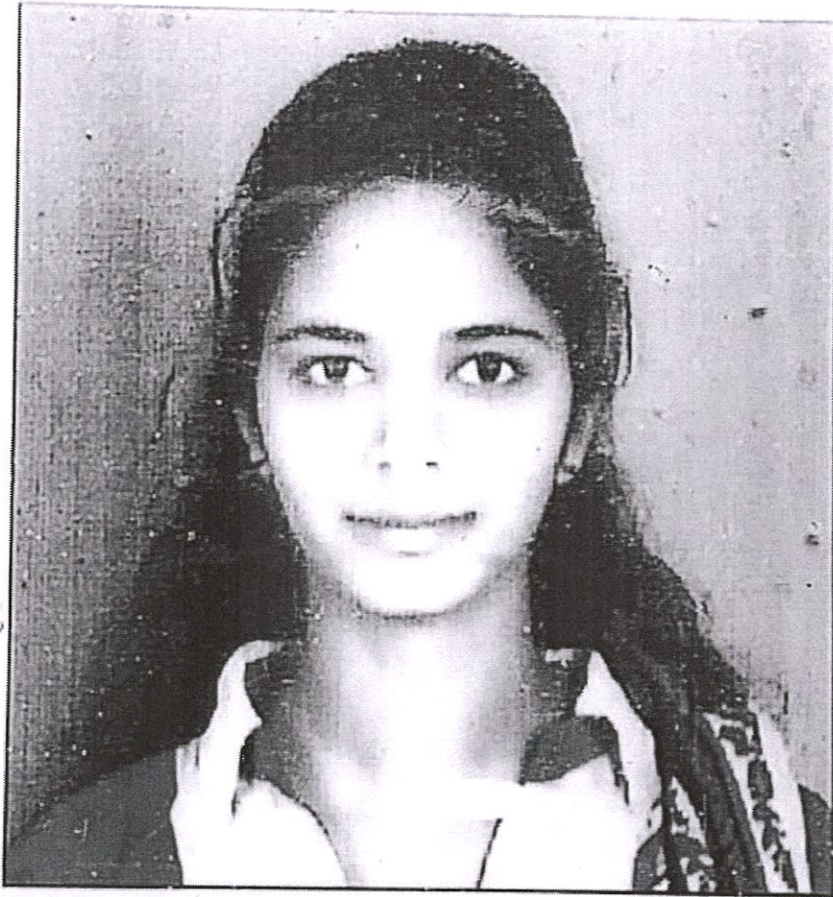


Rt'qd. Office: 115/535, Old Mahabalipuram Road, Okkiam Thoraiakkam, Chennai - 600 097

*Handwritten signature*  
**PRINCIPAL**  
 Geethanjali College of Pharmacy  
 Chennai (V), Keesara (M), Medchal Dist. T.S.-501302.



15251R0003



**BHARGAVI ALLADURGAM**  
**804807**



*Handwritten signature in green ink*

**PRINCIPAL**

**Cognizant**



15251 R0008

TM

# RASHMI PHARMA PVT.LTD.

Plot No.: 104/1, Phase-II, I.D.A., Cherlapally, Hyderabad - 500 051, INDIA.  
Ph: 040-27260370, 27260452.

E-Mail : rashmipharma@rediffmail.com , info@rashmipharma.net, www.rashmipharma.net  
CIN.No.U24239TG1999PTC031538 PAN.No.AABCR5734M

## APPOINTMENT LETTER

01<sup>st</sup> August, 2019

Dear Mrs. B Ravali.

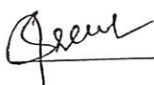
We are pleased to offer you employment at Rashmi Pharma Pvt. Ltd. We feel that your skills and background will be valuable assets to the team.

As per our discussion, your position is **Trainee Executive - QA**. In Quality Assurance Department. The gross salary you will be offered is Rs. **11,200/-**. The Regular Employment order will be issued at the time of joining along with Employment Agreement that outlines Rules & Regulations of the company.

You are required to report for joining on 12/08/2019 before 11.00am.

We look forward to welcoming you as a new employee at Rashmi Pharma Pvt. Ltd.

Yours sincerely



HR-Incharge



*Geethanjali*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeravani(V), Keeravani(M), Medchal Dist. T.S.-501301.

15Z51R0013



*Manisha*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.





15Z51R0020

TM



# RASHMI PHARMA PVT.LTD.

Plot No.: 104/1, Phase-II, I.D.A., Cherlapally, Hyderabad - 500 051, INDIA.

Ph: 040-27260370, 27260452

E-Mail : rashmipharma@rediffmail.com , info@rashmipharma.net, www.rashmipharma.net

CIN.No.U24239TG1999PTC031538 PAN.No.AABCR5734J

## APPOINTMENT LETTER

01<sup>st</sup> August, 2019

Dear Mrs. K Komala Sai.

We are pleased to offer you employment at Rashmi Pharma Pvt. Ltd. We find that your skills and background will be valuable assets to the team.

As per our discussion, your position is **Trainee Executive - QA**. In ~~Quality Assurance~~ Department. The gross salary you will be offered is **Rs.11,200/-**. The ~~Regular Employment~~ order will be issued at the time of joining along with Employment Agreement that outlines Rules & Regulations of the company.

You are required to report for joining on 12/08/2019 before 11.00am.

We look forward to welcoming you as a new employee at Rashmi Pharma Pvt. Ltd.

Yours sincerely

HR-Incharge



*Signature of Principal*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerjal(V), Keesara(M), Medchal Dist. T.S.-501302.





1525/R0021

~~1525/R0021~~ 2)



chaitanya Reddy. ch <chaitanya8505@gmail.com>

(no subject)

Anusha Annie <anushaswt58@gmail.com>  
To: Chaitanya8505@gmail.com

Tue, Dec 17, 2019 at 2:36 PM

Dear Ms Anusha,

***Congratulations !!!!***

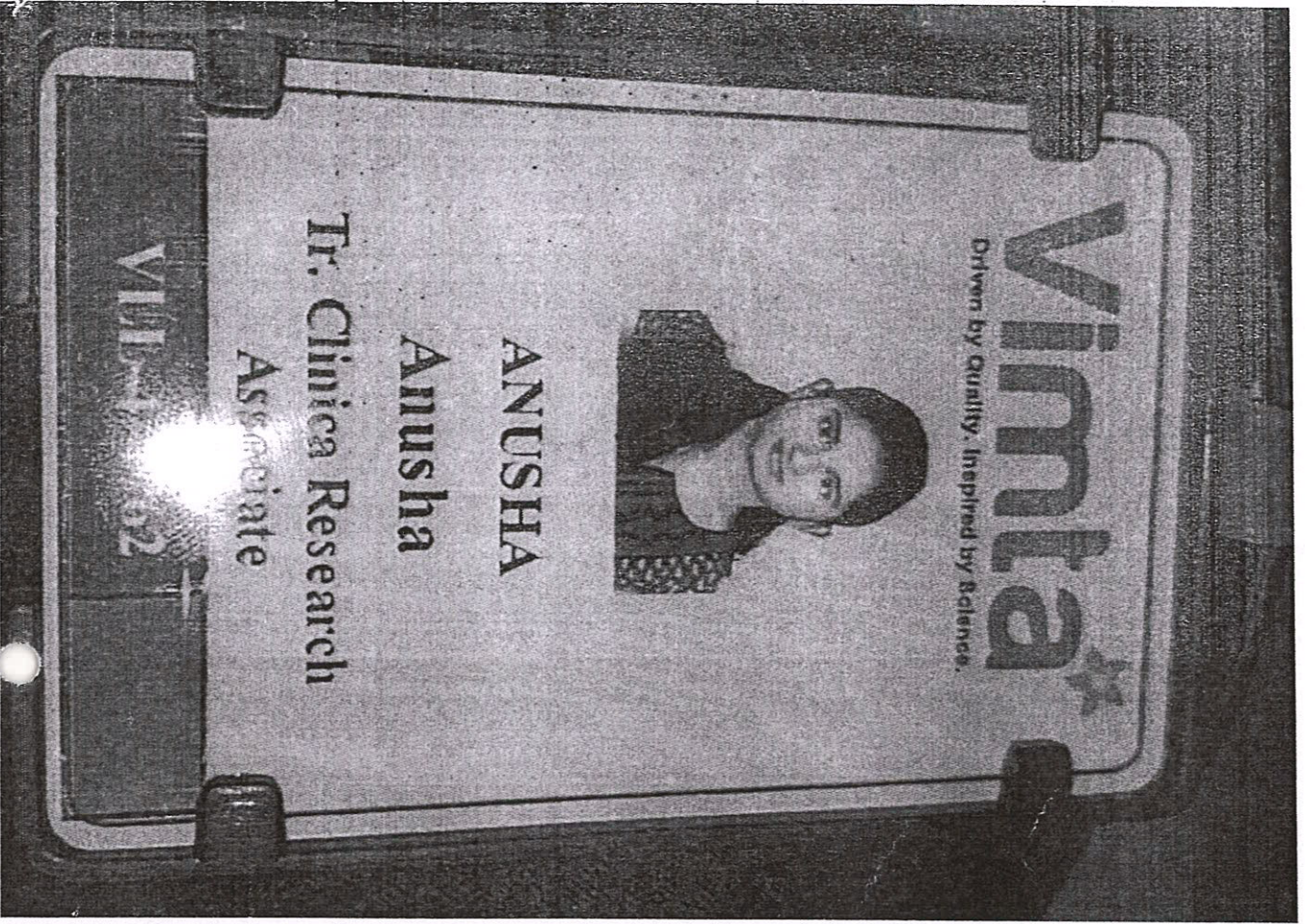
We are glad to inform you that you are selected as "Trainee" in our Organization. You are advised to join us on or before max. by **01st August 2019** at 9:00 hrs at our VIMTA Labs Ltd., Hyderabad. Your original offer letter will be hand-overed to you on the day of joining.

We congratulate you on your offer and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming one of the top 10 CROs in the world. We assure you of our support for your professional development and growth.

Kindly revert to this mail in token of your acceptance. Also feel free to contact us for any further details required.



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



Geethanjali College of Pharmacy  
Cheerla(V), Kesara(M), Medchal Dist. T.S.-501301.

Geethanjali

PRINCIPAL



15251R002



**Fwd: Letter of Offer for Employment - Vimta Labs Limited - Reg.**

1 message

Anusha Annie <anushaswt58@gmail.com>  
To: Chaitanya8505@gmail.com

Tue, Dec 17, 2019 at 2:28 PM

----- Forwarded message -----

From: jagadeeswara komiri <jagadeeswara.komiri@vimta.in>  
Date: Wed, 31 Jul 2019, 5:21 pm  
Subject: Re: Letter of Offer for Employment - Vimta Labs Limited - Reg.  
To: Anusha Annie <anushaswt58@gmail.com>  
Cc: Kiran Sappa <kiran.sappa@vimta.in>

15251R0021

Dear Anu,

3rd Aug is **Holiday** for us hence you can join in the as mentioned date.

Thanks  
Jagadeesh K

On 2019-07-31 15:50, Anusha Annie wrote:

Dear sir,

It is my great pleasure to receive your mail offering me as "Trainee" in Vimta Labs Ltd., Thanks for honoring me with this opportunity.

I am very pleased to accept the opportunity. I am eager to make a positive contribution to the company.

As we are having Graduation day on 3rd Aug 2019(Saturday)in our College. Request you to kindly extend my joining date to 5th August 2019(Monday).

I had referred the attached copies in the mail. I have a small query regarding the documents. Do I need to reply back with the filled documents attached or bring the filled documents on joining the day. Is reference form mandatory?. As I was not been referred by anyone in the company. Kindly let me know.

Thanks&amp;Regards,

L.Anusha,  
8885493299.

On Tue, Jul 30, 2019 at 1:12 PM Kiran Sappa &lt;kiran.sappa@vimta.in&gt; wrote:

Dear Ms Anusha,

***Congratulations !!!!***

We are glad to inform you that you are selected as "Trainee" in our Organization. You are advised to join us on or before max. by **01st August 2019** at 9:00 hrs at our VIMTA Labs Ltd., Hyderabad. Your original offer letter will be hand-overed to you on the day of joining.



*Anusha*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S. 501301



We congratulate you on your offer and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming one of the top 10 CROs in the world. We assure you of our support for your professional development and growth.

Kindly revert to this mail in token of your acceptance. Also feel free to contact us for any further details required.

Mandatory Docs check list attached \_\_\_\_\_ Surety Bond and Service Agreement  
Professional References form attached

***You must join with the enclosed list of documents***

- A) Date of Birth (As per School /College record)
- B) Two identification marks as entered in SSC/X Class Certificate,
- C) Educational qualifications,
- D) Experience certificate,
- E) PAN Card Details for Income Tax,
- F) Reliving letter from previous employer,
- G) Certificate of last salary drawn,
- H) Permanent & Present address,
- I) Eight passport colour photographs
- J) Aadhar Card Xerox Copy and your family members Aadhar cards Xerox Copy.

With Best Wishes.

**S. Kiran Santosh**  
**Human Resource Department**  
**Vimta Labs Limite**  
**Hyderabad.**

You can visit our web site . [www.vimta.com](http://www.vimta.com)

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--  
Thanks & Regards  
K Jagadeeswara Rao  
Human Resource Department  
Vimta Labs Limited  
142 IDA Phase-II,  
Cherlapally  
Hyderabad-500051.

-----  
040-27264141, Extn: 122  
-----



*[Handwritten Signature]*  
**PRINCIPAL**  
**Geethanjali College of Pharmacy**  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.

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*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Keerthi (V), Keerasa (M), Medchal Dist. T.S.-501301.



Jan 02, 2019,  
Hyderabad.

Kashyap Vishwa Priya,  
Hyderabad.

Sub: LETTER OF OFFER

Dear Vishwa Priya,

Regarding your application and subsequent interview you had with us, we are pleased to offer you a position of "Associate Managing Editor" in our company at a CTC of 2,40,000 per Annum. Any applicable incentives will be credited accordingly.

We would expect you to join as early as possible but not later than **July 1, 2019** beyond which the offer would stand withdrawn, unless a new date is agreed to, by us in writing.

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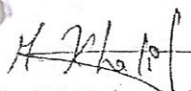
1. Proof of age
2. Copies of educational certificates
3. Experience and Relieving certificates from the previous employer, if any
4. Appointment letter of the previous employer and salary revision letters, if any
5. Last pay slip received from the previous employer, if any
6. Form 16 (TDS Certificate), if any
7. 3 Passport Size Photographs

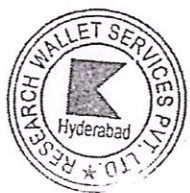
Your appointment will be subject to verification of references.

We welcome you to Research Wallet Family and are delighted that you have chosen to be part of our team. We hope your association with us will be mutually beneficial, pleasant and fulfilling.

Please acknowledge us by replying to this email as a token of acceptance of the same.

For Research Wallet Services Private Limited

  
Khalid Mohamed  
Director



Ground Floor, South Tower of Phase-1 BAR Building, Wave Rock SEZ, IT/ITES SEZ, Nanakramguda,  
Ranga Reddy, Hyderabad, Telangana - 500008.

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*Handwritten signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.


15251R0023

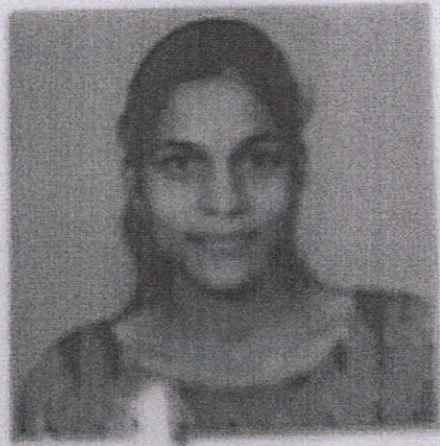


*Signature of*  
**PRINCIPAL**  
Geethanali College of Pharmacy  
Cheerava (V), Keesara (M), Medchal (D)



15Z51R0027

  
**agshealth**



**Mandala Niharika**

Employee code: R19177

Blood Group: O+ve

AGS Health Pvt Ltd.,  
9th Floor, Western Pearl, Survey No:13, Kondapur  
Hyderabad - 500084. Ph: 040-29709680



agshealth.com

*Niharika*

**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheery



15251 R0028



20 June 2021

**MANTRI HARIKA**  
house no:49, Lnr colony,dammaiguda  
hyderabad

Dear MANTRI

Further to your recent interview and conditional on and subject to no adverse findings arising from any of the employee background verification checks, required to be carried out by the Organization, I am pleased to offer you the following employment with HSBC Electronic Data Processing India Private Limited, with a commencement date of **7 July 2021**. Please report to the undersigned on **7 July 2021** at 09:00 AM at "**HSBC Electronic Data Processing India Pvt Ltd. Mindspace - Cyberabad, Building No 9, 12th floor, Survey no 64, Madhapur, Ranga Reddy District Andhra Pradesh. 500 034**".

You will be on probation for a period of 6 months which may be extended further for a period of 3 months during which your performance shall be reviewed by the Company. At the end of the probationary and / or extended probationary period you shall be deemed to have been confirmed in the services of the Company unless otherwise communicated to you in writing by the Company.

**JOB TITLE: Customer Service Executive- GSC 's**

Your Staff Number will be issued on joining the company.

As a term of your employment from time to time you may be required to undertake such other duties as may be commensurate with your grade in the company. On occasions for training purposes and to cover operational requirements you may also be required to undertake other duties at a higher or lower grade as necessary.

#### PAY

Your commencing remuneration – Total Cost will be **INR 275000** per annum. The detailed break-up of your Total Cost is indicated in the attached annexure. You will also be covered under Hospitalization Insurance for a sum of **INR 300,000** per annum and under Personal Accident Insurance for a sum of **INR 856597**. You will also be covered under Life Insurance for a sum of **INR 856597** per annum. The Hospitalization Insurance cover is a family floater policy that gives flexibility in the usage of the cover amount as the entire entitlement amount can be utilized by either an individual or any member/s of the family (self, spouse, children-up to two). Details of the insurance scheme will be provided to you on joining the company.

Payments will be made on or around the 24th of each month for that calendar month; is subject in cases to Income Tax and other statutory deductions; and will be paid into an account, which will be opened in your name with Hong Kong and Shanghai Banking Corporation Limited. If you already have an account with Hong Kong and Shanghai Banking Corporation Limited, please provide us with details as soon as possible.

You will receive a monthly pay statement detailing gross pay and deductions. Any subsequent changes to your salary will be highlighted on that statement.



*Number 17*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



Each year your performance will be reviewed and if a performance award (bonus) is applicable, this will usually be paid in March for your assessed performance in the preceding year.

### **SALARY ARRANGEMENTS**

The Company will undertake an annual review of salaries, normally in March, and will notify all staff of any amendments, which are to be applied. Such reviews will take due consideration of, amongst other things, inflationary, deflationary, market and other economic pressures impacting the company and the staff.

In the event of an Income tax liability or any other tax liability inclusive of any statutory charges arising as a result of your employment with HDPI these will be borne by yourselves and HDPI shall in no event be liable for payment of these taxes or any other charges of this nature for the period of your employment or after cessation of your employment with HDPI.

### **DEDUCTIONS FROM PAY**

When your employment ends, if the number of day's annual leave you have taken exceeds your pro-rata entitlement for the holiday year, an appropriate deduction will be made from your final pay.

Any leave balance outstanding in your name may be encashed subject to the discretion of the management.

If you are summarily dismissed, or leave the company without giving due notice under your contract of employment, your entitlement to holiday pay ends with the date of termination.

### **HOURS OF WORK**

Your working week will consist of 45 working hours. Your weekly day off need not necessarily be on Sundays.

### **SHIFT WORKING**

The company may at any time on issuance of one month's prior notice in writing require you to work on a shift basis. In such circumstances, you will be allocated to an appropriate roster.

### **ADDITIONAL HOURS**

The company aims to ensure that persistently working extra hours is avoided. However, occasions may arise when you may be required to work beyond your normal hours. In these circumstances, you will be entitled to an overtime pay for every half an hour worked over and above 45 hours a week.

### **ANNUAL LEAVE**

The company's holiday year runs from the first day of January to the last day of December in the same year.

The number of annual leaves is determined by the number of declared holidays for that business area. The total number of holidays taking into account declared holidays and annual leave entitlement for the calendar year is 34 for all employees.

Employees with less than 1 years' service receive a proportional amount of annual leave entitlement.

You are required to take annual leave as mandatory leave in accordance with the company guidelines.

<https://hsbc.taleo.net/careersection/careersection/offers/myOfferListView.jspx>



*Signature of*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeraj(V), Keesara(M), Medchal Dist. T.S.-501301.

Further information on rules applicable to the granting or taking of annual leave is available in your place of work.

### **ABSENCE FROM WORK**

No salary will be paid for periods of unauthorized absence. Subject to you following the absence rules laid down by the company, normal pay will be continued during periods of authorized absence due to sickness, subject to any service criteria that may exist from time to time.

### **PLACE OF WORK AND MOBILITY**

Your location will be **Hyderabad**. However, you may be required from time to time to work at or from any office or location of the company or within different companies within the HSBC Group. A change of your place of residence may be required from time to time and you may be transferred from one city to another at the discretion of the management.

### **RETIREMENT**

Normal retirement in the company is at age 60. Your employment will terminate automatically at the end of the month in which your 60th birthday occurs, unless you are otherwise advised by individual notice. You may also be retired earlier if found to be medically unfit by the company doctor.

### **RULES AND REGULATIONS**

HSBC Electronic Data Processing India Private Limited, a member of the HSBC Group, is a business based on integrity and mutual trust. In order to maintain and safeguard the trust and confidence of customers and the public certain ethical principles and standards of conduct have to be maintained.

During the term of your employment with the Organization, you may also be subject to the same / similar / other background verification checks being repeated at such intervals as may be determined solely by HSBC. In the event that there are any adverse findings that arise during the course of or as a result of such background verification checks, you may be subject to disciplinary proceedings up to and including termination of employment.

In addition to any requirement under the Code of Conduct, you are also required as a condition of continued employment to disclose to HSBC immediately and without any delay, any instance of you being arrested or charged or convicted of any criminal offence(s) and / or being declared bankrupt during the course of your employment. Failure to disclose such information to the Bank as soon as practicable after the occurrence of such an event may result in disciplinary proceedings up to and including termination.

In the event that your duties require successful completion/certification of mandatory training such as Anti- Money laundering/ Sanctions modules etc. as prescribed by HSBC, you will need to ensure that this is successfully completed within the stipulated time period. In the event that you are unsuccessful, the management reserves its rights to either redeploy you to other duties or take suitable steps as deemed appropriate.

If your terms of employment are covered under any treaty of co-operation or MOU with any friendly nation and India, such employment shall cease immediately on withdrawal of such co-operation or MOU or a change in such agreement with India which has a significant impact on the terms of such employment including but not limited to duration, work permits or visa requirements, minimum remuneration requirements. However, should such change be minimal to an extent of change in documentation or approval procedures it shall be incumbent on the employee to get such documentation or approval, from such appropriate authorities as required, failing which the employment shall cease immediately from such date of change.





Other specific rules and regulations that may apply in your place of work will be available to you immediately after commencement of your employment. These may be altered or modified from time to time by notice to you or by Company Circular.

## SECRECY

As a condition of employment, all employees are required to sign and return the company's Declaration of Secrecy Agreement that pledges confidentiality on all business matters appertaining to the HSBC Group, its subsidiaries, the company, and its customers. A copy is enclosed with this letter, for signature and return.

## PERSONAL DATA

Data relating to your job application and as an employee of HDPI, will be held on a Global HR database. Such data will be processed for human resources administration purposes. Access to the system and your personal data will be restricted and controlled to respect your privacy and ensure your personal data is not shared without proper authorization or shown to unauthorized people. Vide acceptance to this offer letter; you consent to the above arrangements.

Access to the system and your personal data will be restricted and controlled to respect your privacy and ensure your personal data is not shared without proper authorization or shown to unauthorized people.

A form of consent to these arrangements is enclosed with this letter for signature and return.

## UNAUTHORISED SOFTWARE AND SYSTEMS ACCESS

You are required to sign a declaration concerning the company's rules on the above. A copy is enclosed with this letter for signature and return.

## STAFF DEALING PROCEDURES

Personal dealing in securities by company employees is subject to specific procedures, which may be amended from time to time, that must be strictly observed at all times. A copy of the current guidelines to staff will be made available to you when you commence employment. You are required to read it and familiarize yourself with it as soon as possible.

## DATA PROTECTION

Under the company's policies, all employees have a responsibility to ensure that computerized data is accurate and is kept secure. Unauthorized disclosure of personal data is a serious offence and can result in prosecution. Therefore, you must ensure that you:

- do not disclose personal data without authority
- do not access information or systems directly relevant to each task
- do not treat personal data carelessly
- lock all printouts away when not in use
- do not disclose your computer password to any unauthorized person

Many employee details are maintained on a computerized database. A copy of your details will be forwarded to you from time to time and, in accordance with company policies a copy will be made available on written request.

Under the company's policies, it is important that the company's internal, restricted or highly restricted personal records are maintained as accurately as possible. You must notify the company in writing of any change in your personal circumstances, such as your address, marital status, birth of children, attainment of professional qualifications and so forth.



*Handwritten signature*  
**PRINCIPAL**  
 Geethanjali College of Pharmacy  
 Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.

**NOTICE PERIOD****TERMINATION OF YOUR EMPLOYMENT BY THE COMPANY**

Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to a minimum notice of termination of 2 months from the company, or pay in lieu of notice period.

During probation, you are entitled to a minimum notice of termination of 1 month or pay in lieu of notice period.

The company's notice may be handed to you personally or sent to your last recorded address.

The company reserves the right to ask that you no longer attend your place of work for the duration of your notice period.

**TERMINATION OF EMPLOYMENT BY YOU**

During probation, you are required to give the company at least one month notice in writing. Post confirmation, you are required to give the company a minimum of 2 months notice in writing. Where notice period as per terms of employment is not served, pay in lieu of notice period would be reduced from the final settlement dues to the employee.

**RIGHT OF THE COMPANY**

The Company reserves the right to change any terms and conditions related to employment, mentioned in the Offer Letter and the Rules and Regulations governing the conduct of the employee in the Company.

Such change would be intimated by the Company through an internal communication to the employees at large.

**ACCEPTANCE**

We would be grateful if you could kindly complete and return the copy of this letter by way of written acceptance of this offer. For the purpose of obtaining your present employer's reference may we say that acceptance will constitute your permission to write for this information. If we do not hear from you within 10 days from the date of this letter, we shall assume that you do not wish to take up the company's offer of employment and our offer will lapse.

We sincerely hope that you will accept this appointment and look forward to hearing from you in the near future.

Yours sincerely

**"This is a computer generated letter and hence no signature is required"**

**ANNEXURE**

**Name:** MANTRI HARIKA

**Designation:** Customer Service Executive- GSC 's

Basic Salary (A):

Flexible Allowance Package: (B)



*Handwritten signature*  
**PRINCIPAL**  
 Geethanjali College of Pharmacy  
 Cheeryal (V), Keesara (M), Medchal Dist. T.S.-501301.



<b>Total Cash (A+B):</b>	<b>244742.00</b>
Companies Contribution of Provident Fund (C):	21,600.00
Gratuity (D):	8,658.00
<b>Total CTC (A+B+C+D):</b>	<b>275000</b>

\* Subject to deductions for Employee's contribution to PF, Professional Tax, Income Tax and other statutory deductions that may be applicable

\* EPFO guidelines for International Worker applicable

\* The basic ceiling for computing Employee Pension Fund would not be applicable for International Worker

\* Any other relevant Compensation & Benefits related matter shall be governed by the service rules and policies in force and applicable from time to time

\* As per IT Act, it is mandatory for all individuals working in India whose receipts are subject to deduction of tax at source (the deductee) to furnish his/ her PAN details to the deductor (Company), failing which the deductor (Company) w.e.f April 2010 will deduct Tax at Source at rates higher than normal as per norms.

**"This is a computer generated letter and hence no signature is required"**

#### Attachments

- HR 2.01 F4 - Pre- Employment Medical Questionnaire.pdf
- HR 2.01 F5 - Unauthorized Software Declaration.pdf
- HR 2.01 F6 -Form of Declaration of Secrecy.pdf
- INTERNET BROWSER REQUEST - TERMS AND CONDITIONS.pdf
- HR 2.01 F10 - Data Consent Form.pdf

Offer electronically accepted by: Harika, Mantri

Offer electronically accepted on: 21-Jun-2021 08:07

Offer electronically accepted from: 103.236.193.92



*Harika Mantri*  
**PRINCIPAL**  
 Geethanjali College of Pharmacy  
 Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.

7/28/2021

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15251R0030



<https://mail.google.com/mail/u/0/#inbox/FMfcgwxGBwbbxwFMdhfpNMRKBsKhpl?projector=1&messagePartId=0.1>

1/2



*Handwritten signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. Tel. An.



1525120031

To,  
 Mr. Warlingala Chinna Pandu Yadav  
 S/o Shiva Kumar Yadav  
 HNO :11-3-50/1,  
 City/Village : Warasiguda,  
 Mandal : Musheerabad,  
 District : HYDARABAD-500061.

## Sub : Offer of Training.

With reference to your application and discussions had with you , we are pleased to offer you one year training in Production Department at Unit-2 situated at Chippada Village, Bhemmunipatnam Mandal, Visakhapatnam District on the following terms and conditions.

- 1) You will be on training for a period of one year from the date of reporting as a trainee and you will be paid a stipend of Rs.16000/- per month during the training period.
- 2) You will be required to undergo pre-training medical check-up. This offer of training is subject to your medical fitness and you will also be required to periodical medical checkup during the training period . If you are not found medically fit , your training will be terminated.
- 3) You are entitled to seven casual leaves and five sick leaves during training period. You will covered under ESI Act, 1948.
- 4) You will be given training at any of the company departments, branches & manufacturing units depending on the requirement at the sole discretion of management. If required, you may be asked to undergo training in shifts also.
- 5) You shall forthwith intimate any change in your residential address as and when any change takes place.
- 6) In case , you want to discontinue your training before completion , you have to give three months prior notice in writing or you should pay three months stipend to the company.
- 7) You should submit for verification the original certificates pertaining to your age and educational qualifications i.e. SSC, Inter & B.Pharmacy .
- 8) After completion of the training period the company at its sole discretion may or may not offer employment and no trainee shall have the right to demand absorption in employment of the company.
- 9) Your Training is liable for termination at any time without notice or enquiry if you are found indulging in any misconduct.
- 10) Your progress in training will be reviewed from time to time and if found unsatisfactory ,you training will be terminated without notice.
- 11) You should submit the following at the time of joining . a) 4 copies of post card size black & white group photo of the candidate with his/her dependent parents , and his/her spouse & children if married. b)4 copies of stamp size colour photo of the candidate. c) A copy of Aadhar card yourself, Father, Mother and your Spouse and children if Married. d) A Copy of SBI savings bank account passbook.

In case the terms and conditions stated above are acceptable to you, please sign on this letter in token of yours. having understood and having accepted the same and shall submit before you join for training.

You shall report for training within a week after declaration of result with proof of passing your exams.

Yours sincerely,

For DIVI'S LABORATORIES LTD

(K.S.UDDA RAO)  
 GENERAL MANAGER (P&A)

I understand the contents of offer of training and I hereby accept the terms and conditions mentioned here



*K.S.UDDA RAO*  
 PRINCIPAL  
 Geethanjali College of Pharmacy  
 Cheeryal(V), Keesara(M), Medchal Dist. T.S.-581301.

Signature.

Road Map: Vizag to Tagarapuvalasa - Bus available. Tagarapuvalasa to Chippada - Autos available

:08922 248917/927

.....37633.....



15Z51R0031



CHINNA PANDU YADAV N  
804274

**Cognizant**



*Handwritten signature*

**PRINCIPAL**

Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal





Shalini Vuppu &lt;shalini.vuppu@gmail.com&gt;

## Fwd: Letter of Offer for Employment - Vimta Labs Limited - Reg.

Sai Charan Goud <saicharangoud10@gmail.com>  
To: shalini.vuppu@gmail.com

Thu, Dec 5, 2019 at 6:16 PM

----- Forwarded message -----

From: "Kiran Sappa" &lt;kiran.sappa@vimta.in&gt;

Date: 30 Jul 2019 7:13 p.m.

Subject: Letter of Offer for Employment - Vimta Labs Limited - Reg.

To: &lt;saicharangoud10@gmail.com&gt;

Cc: "Jagadeeswara Rao Komiri" &lt;Jagadeeswara.Komiri@vimta.in&gt;, "hr" &lt;hr@vimta.com&gt;

1525120033

Dear Mr Sai Charan goud

### ***Congratulations !!!!***

We are glad to inform you that you are selected as " Trainee" in our Organization. You are advised to join us on or before max. by **01st August 2019** at 9:00 hrs at our VIMTA Labs Ltd., Hyderabad. Your original offer letter will be hand-overed to you on the day of Joining.

We congratulate you on your offer and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming one of the top 10 CROs in the world. We assure you of our support for your professional development and growth.

Kindly revert to this mail in token of your acceptance. Also feel free to contact us for any further details required.

Mandatory Docs check list attached \_\_\_\_\_ Surety Bond and Service Agreement \_\_\_\_\_  
Professional References form attached

### ***You must join with the enclosed list of documents***

- A) Date of Birth (As per School /College record)
- B) Two identification marks as entered in SSC/X Class Certificate,
- C) Educational qualifications,
- D) Experience certificate,
- E) PAN Card Details for Income Tax.
- F) Reliving letter from previous employer,
- G) Certificate of last salary drawn,
- H) Permanent & Present address,



*Principal*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerayal (V), Keesara (M), Medchal (R) - 501 301

I ) Eight passport colour photographs

J) Aadhar Card Xerox Copy and your family members Aadhar cards Xerox Copy.

With Best Wishes.

**S. Kiran Santosh**  
**Human Resource Department**  
**Vimta labs Limite**  
**Hyderabad.**


You can visit our web site : [www.vimta.com](http://www.vimta.com)

**NOTICE:**

"This message (including attachment if any) is confidential and may be privileged. Before opening attachments please check them for viruses and defects. Vimta Labs Limited (Vimta Labs) will not be responsible for any viruses or defects or any forwarded attachments emanating either from within Vimta Labs or outside. If you have received this message by mistake please notify the sender by return e-mail and delete this message from your system. Any unauthorized use or dissemination of this message in whole or in part is strictly prohibited. Please note that e-mails are susceptible to change and Vimta Labs shall not be liable for any improper, untimely or incomplete transmission."

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**3 attachments**

 **references form.doc**  
24K

 **SA Updated.doc**  
37K

 **SB Updated.doc**  
32K



*S. Kiran Santosh*

**PRINCIPAL**

**Geethanjali College of Pharmacy**  
**Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.**



# Vimta

Driven by Quality. Inspired by Science.



**SAI CHARAN**

**Sai Charan Goud**

**Tr. Analyst**

VLL-4-4764

15251 R0033

*Sainfoor*

**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



4/23/22, 3:30 PM

Gmail - Fwd: Letter of Offer for Employment - Vimta Labs Limited - Reg



Shalini Vuppu <shalini.vuppu@gmail.com>

## Fwd: Letter of Offer for Employment - Vimta Labs Limited - Reg

Priya Reddy K <priyareddikandadi069@gmail.com>  
To: shalini.vuppu@gmail.com

Sat, Mar 26, 2022 at 6:53 PM

Sent from my iPhone

Begin forwarded message:

15Z51R0035

**From:** Sanju Rathod <Sanju.Rathod@vimta.in>  
**Date:** 14 November 2019 at 11:39:06 IST  
**To:** priyareddikandadi069@gmail.com  
**Subject:** Letter of Offer for Employment - Vimta Labs Limited - Reg

Dear Priyanka Reddy,

### **Congratulations !**

We are glad to inform you that you are selected as "**Tr Scientist**" in our Organization. Your Joining date is on **18th November 2019** , at our VIMTA Labs Ltd., Life Sciences Facility, Genome Valley, M N Park, Shamirpet, Hyd. -78. Your original offer letter will be hand overed to you on the day of Joining.

We congratulate you on your offer and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming one of the top 10 CRO's in the world. We assure you of our support for your professional development and growth.

Kindly revert to this mail in token of your acceptance. Also feel free to contact us for any further details required.

### **Important:**

As discussed during the recruitment process, you have shown your consent to submit the following documents on your date of joining.

a. Service Agreement and Surety Bond for Three Years.

The text of the Service Agreement and Surety Bond is herewith enclosed. You need to copy the same on 50 rupees stamp paper and get it signed by you sureties and witnesses (Other than your family members) as mentioned in the above said documents.

b.You need to submit original academic certificates on the day of your joining. (if advised at the time of offer negotiation).

You need to submit the above documents mentioned above on your date of joining. Failing which, your joining date would be deferred and your next induction date would be informed later.

Attachments of Important documents:

Best regards,



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Keesara (M), Medchal (R) 501301



4/23/22, 3:30 PM

Gmail - Fwd: Letter of Offer for Employment - Vimta Labs Limited - Reg

Mr Sanju Rathod  
HR Department

|

||

NOTICE:

"This message (including attachment if any) is confidential and may be privileged. Before opening attachments please check them for viruses and defects. Vimta Labs Limited (Vimta Labs) will not be responsible for any viruses or defects or any forwarded attachments emanating either from within Vimta Labs or outside. If you have received this message by mistake please notify the sender by return e-mail and delete this message from your system. Any unauthorized use or dissemination of this message in whole or in part is strictly prohibited. Please note that e-mails are susceptible to change and Vimta Labs shall not be liable for any improper, untimely or incomplete transmission."

<Checklist - 1.pdf>

<GUIDELINES TO FILL SERVICE AGREEMENT AND SURETY BOND..pdf>

<Reference.docx>

<Service Agreement with Certificates - 3yrs.doc>

<Surety Bond with certificates.doc>

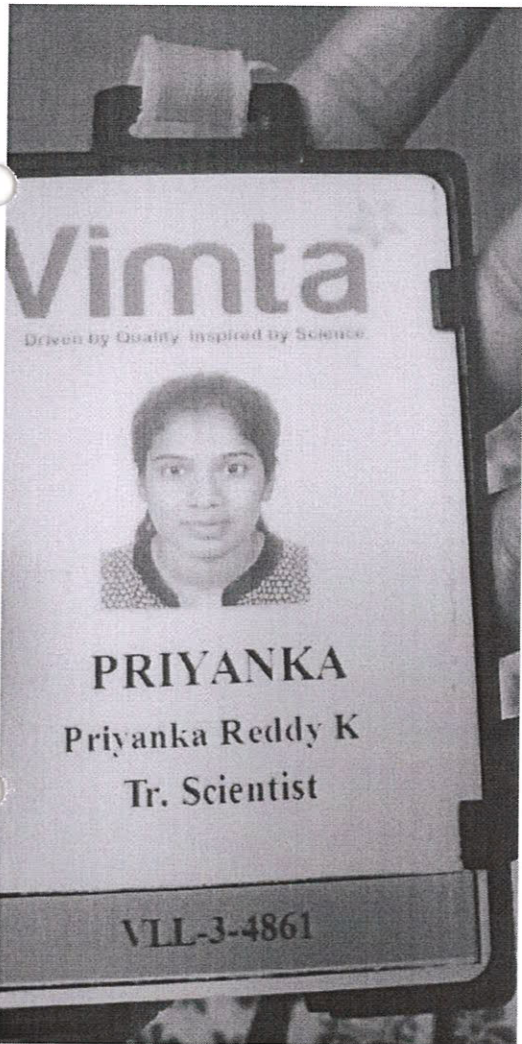


*Sanju Rathod*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal(Dist. T.S. 501-301).

7/28/2021

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1/2



*Sanjivani*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal (S) - 501 301.



16-February-2021

**Rajury Achyutha**  
Hyderabad

**Reg: Offer of employment**

Dear Rajury,

We are pleased to offer you the position of **Associate - Provider Data Management at Legato Health Technologies LLP** and your work location will **Hyderabad – GAR T9**. We hope you are as excited about this opportunity as we are to have you on our team.

The annualized salary being offered to you is **INR. 230,000/- (Two Lakhs Thirty Thousand Only)** less applicable withholding taxes. The detailed compensation structure is given in Annexure - A.

This offer is contingent upon (i) your acceptance of the same within 3 business days; (ii) on confirmation that you are legally authorized and available to work in your position at the agreed location on your start date of **22-February-2021** and at all times thereafter, (iii) the successful verification of your background information; and (iv) you reporting to Legato on the Date of Joining. Legato reserves the right to withdraw this offer at its sole discretion at any time prior to the Date of Joining with due communication to you, including in case of any failure by you to comply with all conditions mentioned in this offer letter.

On the Date of Joining, you are required to produce certified true copies of all your credentials as asked for.

Your employment with Legato will commence on the Date of Joining and subject to completion of all joining formalities, including those conditions mentioned above. The joining conditions also include you being present to complete the Legato induction and on-boarding process. In the current remote working environment, this will include you being physically present at the address provided by you during the on-boarding process with Legato and being able to receive Legato company property including the laptop as part of the induction and on-boarding process within the time period as stipulated by Legato to you. You will also need to complete related induction processes, which may be conducted remotely by Legato at its discretion. Please note the Legato property including, but not limited to, the laptop, intellectual property, notes, reports etc., as may be provided to you are the property of Legato at all times and are to be used with utmost care. The property of Legato is subject to inspection by Legato personnel at any time with or without notice.

You will be also be required to sign an employment agreement and confidentiality agreement with Legato on the Date of Joining. Until the employment agreement is fully executed by you and the entire induction and on-boarding process has been completed as discussed above, please note that no relationship (employment, contractual or otherwise) will exist between the parties.

We look forward to you joining the Legato team!

Sincerely,

**Mosur K Saisekar**  
Country Head  
Legato Health Technologies LLP

**Rajury Achyutha**  
Date:



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerayal(V), Keesara(M), Medchal Dist. T.S.-581301.

Legato Health Technologies LLP | [www.legatohealth.com](http://www.legatohealth.com)

Head Office: Manyata Embassy Business Park, Floors 6-10, Block Banyan (L1), Outer Ring Road, Nagavara, Bengaluru, Karnataka - 560044  
Ph: 080-6152-0000 | GSTIN: 29AAHFL3010G2ZL

Branch Office: Floors 8 and 9 of T1 and T2, Laxmi Infobahn,  
Kokapet Village, Gandipet Mandal, Rangia Reddy Dist.,  
Telangana - 500075 | Ph: 040-6817-0000 | GSTIN: 36AAHFL3010G1ZR

Branch Office: RGA Tech Park, Floor 4, Block 4,  
Chikkakannalli Village, Sarjapur Main Road, Bangalore  
Karnataka - 560035 | GSTIN: 29AAHFL3010G2ZL

LLPIN: AAL-0928 | PAN: AAHFL3010G



**Annexure – A**

<b>Associate Name: Rajury Achyutha</b>		
<b>Designation: Associate - Provider Data Management</b>		
<b>Component</b>	<b>Per Annum (INR)</b>	<b>Per Month (INR)</b>
Basic Salary	186,000	15,500
HRA	15,140	1,262
LTA	-	-
Special Allowance	-	-
<b>Gross Salary</b>	<b>201,140</b>	<b>16,762</b>
Employer's contribution to PF	22,320	1,860
ESI	6,540	545
<b>Total Fixed Pay</b>	<b>230,000</b>	<b>19,167</b>
<b>Cost to Company (CTC)</b>	<b>230,000</b>	<b>19,167</b>

**Note:**

- Employee's contribution to Provident Fund, Professional Tax and Income Tax will be deducted as applicable.
- As per Payment of Gratuity Act, 1972, you will be eligible for gratuity payment that will be over and above your CTC.
- Shift Allowance payable based on the shift timing (except general shift).
- Transport deduction is applicable only for associates working in general shifts.
- Medical Insurance cover for Associate including five dependents for a principal amount of INR 3,00,000/-
- Coverage amount for Personal accident and Term Life Insurance would be 5 times of CTC each
- Notice period will be 3 months
- Employee State Insurance (ESI) deduction applicable as per ESI Act 1948.

Sincerely,

**Mosur K Saisekar**  
Country Head  
Legato Health Technologies LLP

**Rajury Achyutha**

Date: \_\_\_\_\_



*Handwritten signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeraj (M), Keerasara (M), Medchal Dist. T.S. 501301.

Legato Health Technologies LLP | www.legatohealth.com

Head Office: Manyata Embassy Business Park, Floors 6-10, Block Banyan (L1), Outer Ring Road, Nagavara, Bengaluru, Karnataka - 560045  
Ph: 080-6152-0000 | GSTIN: 29AAHFL3010G2ZL

Branch Office: Floors 8 and 9 of T1 and T2, Laxmi Intobahn,  
Kukapet Village, Gandipet Mandal, Rangareddy Dist.,  
Telangana - 500075 | Ph: 040-6817-0000 | GSTIN: 36AAHFL3010G1ZR

Branch Office: RGA Tech Park, Floor 8-11, Block-4,  
Chilkakannalli Village, Sarjapur Main Road, Bangalore  
Karnataka - 560035 | GSTIN: 29AAHFL3010G2ZL

LLPIN: AAL-0928 | PAN: AAHFL3010G



15251R0036

4/23/22, 5:17 PM

Gmail - Fwd: Letter of Offer for Employment - Vimta Labs Limited - Reg.



Shalini Vuppu <shalini.vuppu@gmail.com>

## Fwd: Letter of Offer for Employment - Vimta Labs Limited - Reg.

Achyutha Rajury <rajuryachyutha@gmail.com>  
To: shalini.vuppu@gmail.com

Tue, Dec 3, 2019 at 7:02 PM

----- Forwarded message -----

From: **Kiran Sappa** <kiran.sappa@vimta.in>  
Date: Tue, Jul 30, 2019, 12:40 PM  
Subject: Letter of Offer for Employment - Vimta Labs Limited - Reg.  
To: <rajuryachyutha@gmail.com>  
Cc: Jagadeeswara Rao Komiri <Jagadeeswara.Komiri@vimta.in>, hr <hr@vimta.com>

Dear Ms Achyutha,

### ***Congratulations !!!!***

We are glad to inform you that you are selected as " **Trainee**" in our Organization. You are advised to join us on or before max. by **01st August 2019** at 9:00 hrs at our VIMTA Labs Ltd., Hyderabad. Your original offer letter will be hand-overed to you on the day of Joining.

We congratulate you on your offer and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming one of the top 10 CROs in the world. We assure you of our support for your professional development and growth.

Kindly revert to this mail in token of your acceptance. Also feel free to contact us for any further details required.

**Mandatory Docs check list attached** \_\_\_\_\_ **Surety Bond and Service Agreement** \_\_\_\_\_  
**Professional References form attached**

### ***You must join with the enclosed list of documents***

- A) Date of Birth (As per School /College record)
- B) Two identification marks as entered in SSC/X Class Certificate,
- C) Educational qualifications,
- D) Experience certificate,
- E) PAN Card Details for Income Tax,
- F) Reliving letter from previous employer,
- G) Certificate of last salary drawn,



*[Handwritten signature]*

4/23/22, 5:17 PM

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H) Permanent & Present address,

I) Eight passport colour photographs

J) Aadhar Card Xerox Copy and your family members Aadhar cards Xerox Copy.

With Best Wishes.

**S. Kiran Santosh**  
Human Resource Department  
Vimta labs Limite  
Hyderabad.


You can visit our web site : [www.vimta.com](http://www.vimta.com)

**NOTICE:**

"This message (including attachment if any) is confidential and may be privileged. Before opening attachments please check them for viruses and defects. Vimta Labs Limited (Vimta Labs) will not be responsible for any viruses or defects or any forwarded attachments emanating either from within Vimta Labs or outside. If you have received this message by mistake please notify the sender by return e-mail and delete this message from your system. Any unauthorized use or dissemination of this message in whole or in part is strictly prohibited. Please note that e-mails are susceptible to change and Vimta Labs shall not be liable for any improper, untimely or incomplete transmission."

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**3 attachments**

 **references form.doc**  
24K

 **SA Updated.doc**  
37K

 **SB Updated.doc**  
32K



*Santosh*

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Cheeryal(V), Keesara(M), Medchal Dist. T.S. 501301.



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**Vimta**  
Driven by Quality. Inspired by Science.



**ACHYUTHA**  
Achyutha  
Tr. Analyst

Prati College of Pharm  
VLL-4-4763  
Prati (M), Keerasa (M), Medical (D)

*Signature*

Prati Pharmacy  
Geethanjali Pharmacy  
Cheeryal(V), Keerasa (M), Medical Dist. T.S.-501301.



15Z51R0038



Divya Sri  
Rajapudi

*Handwritten signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cherpal(V), Keerati(N), Medchal Dist. T.S. - 50



15Z51R0038



15251R0038

Private & Confidential

Date : 05/11/2019

RAJAPUDI DIVYA SRI  
SRT 1075 NEAR NEELIMA HOSPITAL  
SANATHNAGAR HYD. TELANGANA -600018

APPOINTMENT LETTER

Dear RAJAPUDI DIVYA SRI,

Subsequent to the meetings between Concentrix Daksh Services India Private Limited (hereinafter, 'Concentrix/Company') and you, we are pleased to make an offer of employment on the following terms and conditions. Your compensation and benefits are detailed in the attached Annexure.

**1. Appointment**

1.1 You shall be appointed to the position of Representative, Operations in Comp Grade 12. This would be your Social Job Title and your Job profile, would be Advisor I, Transaction Processing. Any change in your Social Job Title / Job profile will be at the discretion of the Company, depending upon the work assigned to you. Job profile must be used for all internal communication and in your e-mail signature. Social job title can be used for business cards and LinkedIn. You may use your Job profile for social purposes as well.

1.2 Your initial place of work shall be Hyderabad

However, your services are transferable to any other role, competency, place or office of the Company or to any subsidiary or associate company, whether now existing or still to be formed. Such transfer/deputation will be in accordance with the Company's rules being in force at the time. On transfer or assignment, you will be governed by the Rules, Regulations and Conditions of Service applicable to that location or role. Refusal to accept such transfer or assignment may lead to disciplinary action including but not limited to termination of your employment.

1.3 Your appointment will be effective from 02/12/2019 or at an earlier date as mutually agreed, subject to your completing the on boarding formalities. You are required to submit all the documents (as per the Mandatory Document Checklist) on 29/11/2019 failing which the Company reserves the right to withdraw this offer letter and/or cancel your appointment. If this date is not suitable, please contact us immediately at ayodhya.pullmami@concentrix.com to seek an alternative date on which to submit all required documents.

Please note that the offer will be withdrawn at the Onboarding date if you do not notify us of your acceptance or we are unable to agree to an alternate joining date.

1.4 On on-boarding / joining you shall report to HR Representative or any other person nominated by him/her.

Signature of Candidate

CNX/REC/ART/AGHR/AFTE/G.0



**Concentrix Daksh Services India Private Limited**  
7th Floor, SRK Destiny, VIP Road, Visakhapatnam - 530002, Andhra Pradesh  
+91 0891 4530217  
Registered Address: R Cube, Suite Nos - 06 & 07, Lower Ground Floor Level, Shivaji Stadium Metro Station,  
Airport Express Line, New Delhi - 110001, India  
+91 11 4701 6288

*Handwritten signature*  
**PRINCIPAL**  
**Geethanjali College of Pharmacy**  
Cheerla(V), Keesara(M), Medchal Dist.T.S.-501301. 1/22

CIN: U72200DL1999PTC102972

info@concentrix.com • www.concentrix.com



Date: 20-Mar-2021

Ms. Thumma Tejaswini

**LETTER OF OFFER**

Dear Tejaswini,

With reference to the discussions you had with us, we are very pleased to offer you an appointment in our organization as "Trainee-Research Associate".

Details of the terms and conditions of offer are as under:

1. Your date of commencement of Employment will be on or before **22<sup>nd</sup> March 2021**.
2. Your joining location will be **Wissen Infotech-Bangalore**.  
However your services can be transferred/ deputed to any other branch/client location depending upon the Project requirements. Also because of the current COVID situation all your joining formalities will be done remotely.
3. Your annual salary (CTC) will be **Rs 3,61,500/-**. The breakup of salary is attached here with as in Annexure - A
4. In addition to the above CTC, you are eligible for a retention bonus of **Rs 25,000/-** as Retention Bonus which will be paid on completion of every six months of service in the organisation
5. Your employment with us will be governed by Terms & Conditions referred in Annexure - B.
6. Please submit all the listed documents mentioned in Annexure - C on the day of your joining online. However you need to submit all the originals for verification once we resume our operations from our office.
7. You are requested to report at our office situated at Wissen-Bangalore, Adarsh Eco Place, 4th Floor, No 176 KIADB, EPIP 2nd Phase, Whitefield, Bangalore - 560 066 once we resume our operations.
8. This Employment stands valid initially for a period of one year however it can be extended based on client's approval of your performance
9. As a token of your acceptance of this offer, you are requested to sign on the copy of the offer and confirm by return email.

In case of further clarifications, please communicate with **Ms. Smitha Nair** (email: 'smitha.nair@wisseninfotech.com')

We welcome you to **Wissen** and look forward to a long and mutual beneficial relationship.

**With Best Wishes**

**For Wissen Infotech Pvt Ltd**

*14. Silpa*

**Silpa Moola**  
**Manager - Talent Acquisition**

Encl. : Annexure – A (Salary Structure)  
Annexure – B (Terms & Conditions of Employment)  
Annexure – C (Check list of Documents to be submitted)



*Principal*  
**PRINCIPAL**

**Geethanjali College of Pharmacy**  
**Cheeryal(V), Keesara(M), Hyderabad(T), India - 501301.**

**Bangalore Office**  
Adarsh Eco Place  
4th Floor, #176, KIADB  
EPIP 2nd Phase, Whitefield  
Bangalore - 560 066  
India T : +91-80-40349600

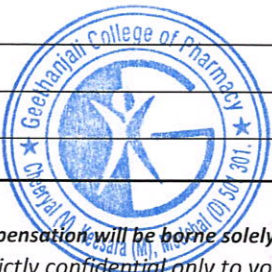
**Corporate Office**  
Q-4, 9th Floor  
Cyber Towers, Hi-tec City  
Madhapur, Hyderabad  
Telangana - 500 081  
India T : +91-40-68237000


**U.S. Office**  
2325 Parklawn Dr. Suite G  
Waukesha, WI 53186, USA  
T : (262) 510-2900

[www.wissen.com](http://www.wissen.com)



ANNEXURE-A COST TO COMPANY(CTC)	
EMP Name: Thumma Tejaswini	
Designation : Trainee - Research Associate	
Monthly Components (In Rs.)	
Basic Salary	15,063
House Rent Allowance/Company Leased Accommodation	6,025
Conveyance	1,600
Allowance	3,057
Bonus	1,255
<b>TOTAL: Monthly (A)</b>	<b>27,000</b>
<b>TOTAL: Monthly : Annualised (B)</b>	<b>3,23,995</b>
Annual Components (In Rs.)	
Provident Fund	21,600
Health Insurance	6,905
Life Coverage	300
Gratuity	8,700
<b>TOTAL: Annual (C)</b>	<b>37,505</b>
<b>Cost to Company (B) + (C) [Annual]</b>	<b>3,61,500</b>
<b>* SOCIAL SECURITY &amp; HEALTH BENEFITS [As Per Schemes]</b>	<b>MAX SUB-LIMITS (per annum)</b>
Hospitalization cost reimbursement limit	2,50,000
Term life Insurance Cover (including EDLI)	7,50,000
Disability cover due to accident (upto)	10,00,000
<p><i>Note: Any Personal Tax liability arising out of compensation will be borne solely by the employee.</i></p> <p>Your compensation details are personal and strictly confidential only to you. This should not be shared with any person other than your reporting manager and HR.</p> <p style="text-align: right;"><b>CS-Wissen Confidential</b></p>	



  
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**Annexure – B**  
**Terms & Conditions of Employment**

**1. Duties**

- a. You will be employed in the position of “**Trainee - Research Associate**” which will require you to perform the tasks as discussed and agreed upon by the team at Wissen and yourself, as may be amended from time to time by Wissen and such other tasks as may be required by Wissen. You will be expected to do your job to the best of your ability at all times.
- b. You will be required to comply with Wissen rules, regulation and policies from time to time in force, including without limitation, those policies set out in Wissen Policies and Procedures.
- c. Unless specified in writing, you shall not be authorized to enter into any contractual obligation on behalf of Wissen or its affiliates including creating a lien (statutory or other), security interest, mortgage, pledge, assignment, encumbrance, chattel or conditional sale or other title retention agreement or any other financial obligations or otherwise on behalf of Wissen.

**2. Termination of employment**

- a. Upon confirmation the employee/employer has to give 30 days’ notice or pay (gross salary) in lieu thereof. The company reserves the right to either pay or recover gross salary in lieu of the notice period.
- b. Upon receipt of project end date from the client, the employer shall give a notice of 30 days intimating employee about the same and it is binding on the employee to complete the project and get him/herself relieved from the services of the company. If the project is completed before the end date, the employee is at liberty to get relieved him/herself before completion of the notice period. By any reason, if the project end date gets extended beyond 30 days’ notice, the employee is under obligation to complete the assigned project
- c. Once the project allocated to the employee is completed, the company, at its best, will try to provide alternative employment in other projects provided the skill sets of the employee are meeting the requirement of alternative project.
- d. In case the company couldn’t find an alternative employment and kept the employee on the bench, the employee/the employer has to give 30 days’ notice or pay (gross salary) in lieu thereof for termination of the employment.
- e. If your performance is not found to be satisfactory or not up to the expectation, your services are liable to be terminated with one month’s notice (gross salary).



*Sudhakar H*  
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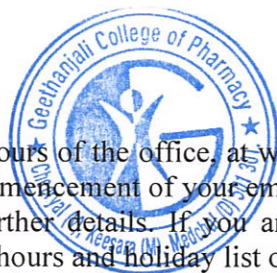
- f. Unauthorized absence or absence without permission from duty for a continuous period of 7 days would make you lose your lien on employment. In such case, your employment shall automatically come to an end without any notice of termination.
- g. Your behavior will be governed by the Company's code of conduct "Integrity – The Spirit & the Letter of our commitment". You will be required to acknowledge the receipt of the same and make a commitment to abide by the rules laid down in the policy. If there is any non-compliance with the same or non-performance of contractual obligation of the terms and conditions laid down in this agreement, your services could be terminated without any notice, notwithstanding any other terms and conditions stipulated herein. The Company further reserves the right to invoke other legal remedies as it deems fit to protect its legitimate interests.
- h. It is Wissen's policy to conduct Background Verification of all its new hires. Your employment is conditional upon the information contained in your application form and/or curriculum vitae being true and accurate, including (but not limited to) your educational and professional qualifications and upon reference checks to be conducted by Wissen being successfully completed. In case there is any adverse report against you through either reference check or if you have provided us with any false declaration or willfully suppressed any material information which may be detrimental to the interests of the company, the company reserves the right to terminate your services without notice (notwithstanding any other provisions), on the grounds of misrepresentation of facts.
- i. Wissen is extremely serious about creating a safe environment at workplace. Wissen reserves the right to terminate your contract without notice and without payment of severance, "for cause" in the event you have been found guilty of any conduct leading to Sexual Harassment at workplace after due enquiry by Wissen POSH committee.

#### 4. Transfer/Assignment

You should recognize that during the course of your employment, as per the business need, it may be necessary to rotate you in other location, department, function, establishment, or branch of the Company or subsidiary, associate or affiliate Company. Wissen therefore reserves the right to change your roles and responsibilities from time to time at its sole discretion and without assigning any reason, it being understood that you will not be assigned responsibilities which you cannot reasonably perform. In such case you will be governed by the terms and conditions of service applicable to the new assignment

#### 5. Hours of work

The normal business hours of the office, at which you work, will apply to you and these will be advised on commencement of your employment. Please refer to Wissen's Policies and Procedures for further details. If you are working in client location, you will be following the working hours and holiday list of your client.



  
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## 6. Remuneration

Your annual salary (Cost to the company) will be payable in accordance with Company's standard payroll practice and subject to applicable withholding taxes. Your salary includes basic salary, HRA, Conveyance, Allowances, Bonus and Flexi Basket. In addition to the above, you will also be entitled to other perquisites like Co.'s contribution of PF, ESI, and Bonus & Gratuity as per company's rules. Please refer to Annexure A for complete break up of your salary components.

## 7. Leave

- a. You are eligible for 25 paid leaves in a calendar year as per the following break-up which are calculated on pro rata basis.
  - i. Casual Leaves - 6
  - ii. Sick Leaves - 6
  - iii. Earned Leaves - 13
- b. Refer to the Wissen Leave Policy for the complete guidelines pertaining to all leave types.
- c. All leave scheduling and organization will be arranged to ensure smooth business operation and manager's approval is required prior to your scheduling or changing any leave.
- d. Employees working at client location have to apply on leave tool at Wissen too.

## 8. Performance Appraisal

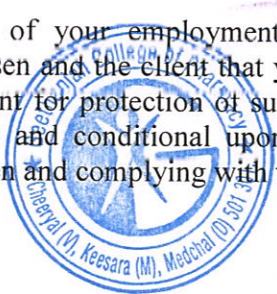
Depending upon your performance on the job, your compensation will be revised periodically and you will be entitled to compensation and benefits in accordance with the company policy as modified and intimated to you from time to time.

## 9. Confidential Information

During the period of your employment, you will have access to highly confidential information of Wissen and the client that you work for. You are required to execute a Non-disclosure Agreement for protection of such confidential information. Your employment is therefore subject to and conditional upon you signing and returning the Non-Disclosure Agreement to Wissen and complying with the terms thereof, at all times.

## 10. Secrecy

During the period of your employment, you will work honestly, faithfully, diligently and efficiently for the growth of the Company. You are expected to maintain utmost secrecy in regard to the affairs of the Company and shall keep confidential any information, instruments, documents, etc., relating to the Company that may come to your professional knowledge as an employee of the Company.



  
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### 11. Intellectual Property Right

All intellectual property rights, including, but not limited to, Patents, Copyrights, Methodologies, Designs shall be assignable to the Company and shall be deemed to be "work made for hire". You shall execute/sign such documents for this purpose, as and when required by the Company.

### 12. Conflict of Interest

Your position with the Company calls for whole time employment and you will devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (part time or otherwise) or work on advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder of the parent companies) in any other trade or business, during your employment with the Company, without written permission from the Company.

### 13. Foreign Nationals

In case you are not an Indian national and under any law required to obtain applicable visa/work permit/authorization or permission from appropriate government authorities to work in the country, you are required to ensure all such permissions are obtained before commencement of employment with Wissen.

You are also required to ensure all future correspondence and permission for continued stay and employment in the country as per the governing law is complied with at all times.

### 14. Overseas Service Agreement

If sent for onsite training, you will be required to sign a deputation agreement with the Company and also execute a Surety Bond on such terms, as the Company may deem appropriate.

This agreement will consist, inter alia, of issues like:-

- (i) your commitment to complete the project
- (ii) your returning to India after completion of the project and
- (iii) Serving the Company for a stipulated period.

### 15. Notices

Any notices required to be given by a party to another, shall be sent either by first class post, which shall be deemed to be received seven working days later (unless returned by post) or by facsimile or by email transmission, which shall be deemed to be received the next working day, provided the notice is also sent by post the next working day after transmission.

### 16. Authorization

Only those authorized by a specific power of attorney may sign legal documents, representing the Company.



  
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**17. Jurisdiction**

The jurisdiction concerning any dispute arising out of your employment will be the courts in Secunderabad only.

**18. General**

The above terms and conditions including those in Annexure – A (Salary break up) are based on prevailing Company policies, procedures and other rules currently and are subject to amendments and adjustments from time to time.

You undertake to be bound by any rules and regulations enforced by Wissen from time to time in relation to conduct, discipline, medical leave and holidays or on any matters relating to service conditions which will be deemed as rules, regulations and order as a part of these terms of employment.

**Declaration:**

This is to certify that I have gone through and understood all the terms and conditions mentioned in the Offer of Appointment, Annexure A, B, &.... and I hereby accept and agree to abide by them:

---

**Name in full** :

**Signature** :

**Address** :

**Date** :

**Place** :

---

For & on behalf of **WISSEN Infotech**

*Silpa Moola*

**Silpa Moola**  
**Manager - Talent Acquisition**



*Silpa Moola*  
**PRINCIPAL**  
**Geethanjali College of Pharmacy**  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



**Annexure C**

You are requested to get the below documents on your date of joining.

- Acceptance copy of Wissen's appointment letter signed by you on all pages
- Valid Work Permit issued by Government of India, if applicable
- 10th Class mark sheet & certificate
- 12th Class mark sheet & certificate
- Bachelor degree mark sheets (all semesters and consolidated)
- Bachelor degree certificate / convocation certificate/Provisional Certificate
- Master degree certificate / convocation certificate
- Diploma mark sheets (all semesters and consolidated)
- Diploma certificate
- Any other certificates
- Appointment letter, relieving letter & experience certificate of all previous companies
- Present company's appointment letter
- Present company's relieving letter
- Present company's experience certificate
- Present company's salary slips (last two months)
- Driving license / voters ID card / ration card / electricity bill / mobile bill /rental agreement
- Blood group and RH type report
- 5 latest passport photographs
- Aadhar Card
- PAN Card



*Signature*

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Cheeryal(V), Keesara(M), Medchal Dist. T.S. -501301.

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COR012329-2341420


**Subject: Provisional Offer Letter Gateway Training**

We are glad to enroll you as a **Trainee** under the Genpact Training Academy. We shall be pleased to consider you for employment in Genpact India Private Limited ("**theCompany**") upon your successfully completing the Pre-Hire Training and satisfying the requirements stipulated by the Company and subject to the following terms and conditions: -

1. You would be required to participate and attend a Pre-Hire Training in the Company for a maximum period of 8 weeks or more ("Training") as decided by the Company. During the Training, you will be trained on Language Skills.
2. Prior to the start of the Training and any time during the period of Training, you agree not to initiate or pursue any training/program with any other company, association, establishment or third party particularly providing ITES/call centers services/trainings/programs.
3. It is agreed and understood that the Company shall bear all the Training related expenses, limited to Training materials, exclusively within the approved Training curriculum by the Company.
4. In consideration of the Training and related expenses borne by the Company, it is agreed and understood that you shall make yourself available for hiring by the Company after successful completion of the Training.
5. During the Training period the following conditions will apply:
  - **Shift**-You will be required to attend the Training for a 9hour shift including breaks or as per the applicable statutory working hours for 6 days a week and will be open to any shifts timings during and after the training.
  - **Location**- You will be required to attend the Training at the Company site office/location or as may be decided and communicated by the aligned Company representative/Trainer.
  - **Travel**- the Company will not bear any expenses or costs for travelling to and fro from the Training location to your residence.



Genpact India Private Limited  
(Formerly Known as Empower Research  
Knowledge Services Pvt. Ltd.)  
CIN: U73100DL2005PTC307363  
Regd. Off.: Delhi Information Technology Park,  
Shastri Park, GT Road, Delhi, India 110 053

  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryl(V), Keesara(M), Medchal Dist. T.S. -501 301.





genpact

Transformation  
Happens Here

- **Leave Policy**– You will be expected to attend all sessions of the Training as scheduled and communicated to you by your trainers who will be in charge of your training program. You shall not be absent or skip any sessions without prior approval from your trainer except for emergencies, which will have to be satisfactorily explained by you to your trainers. Should you require any leaves, you will need to call the Company representative/trainer requesting for the same. The same shall be reviewed by the Company representative/ trainer and can be approved or disapproved. Upon more than 2 unscheduled and unapproved leaves, this engagement shall stand terminated without any notice by the Company in this regard and you shall not be entitled to any Training Payout.
- **Training Performance:**
  - You will be considered a Graduate from the Training upon clearing the following mandatory stages of the Training: –
    - ◆ **Training Assessments:** You will be allowed minimum of 1 attempt and maximum of 2 attempts (mid-assessment + post assessment) to clear the Training.
    - ◆ **Clearing Training program:** *You will be assigned a pre-Training score and will be given a post-Training target score to achieve. You will be expected to work on the feedback and direction shared by the aligned Company representative/trainer in order to clear the Training. You must pass the required written and/or verbal assessments as defined in the Training to officially graduate from the Training.*
    - ◆ **Clearing Business Interviews:** *You will be aligned for business placement interview upon clearing the tests/evaluation mentioned above. You will be required to understand and agree to the terms and conditions offered by the said business in order to get selected in the Business Interview. Business Interview will be conducted by respective business representative and depending on your performance during the interview, you will be considered as selected for the business.*
  - In the event that you fail to successfully complete the Training and/or discontinue the Training for any reason and stop attending the Training for 2 days without prior approval of your trainer, and/ or fail to clear the Business Interview as mentioned above, this engagement shall stand terminated without any notice by the Company in this regard and you shall not be entitled to any Training Payout.



Genpact India Private Limited  
(Formerly Known as Empower Research  
Knowledge Services Pvt. Ltd.)

CIN: U73100DL2005PTC307363

Regd. Off.: Delhi Information Technology Park,  
Shastri Park, GT Road, Delhi, India 110 053

  
PRINCIPAL

Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



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6. You agree to join any shift timing or location anywhere in India that may be offered to you upon successful completion of the Training and the Business Interview.

7. **Training Payout:** On becoming Graduate upon successful completion of the Training, you will be eligible to receive one-time Training Payout \_\_\_\_\_/- as per entitlement/requirement for your location.

8. You will be required to apply and maintain the highest standards of personal conduct and integrity and comply with all Company policies and procedures as may be applicable. Any violation of above mentioned or any other Company policies or procedures can result in action being taken against you including and up to termination of this engagement.

9. During the course of the Training or at any time thereafter, you shall not divulge to any third party any information regarding the affairs or business matters of the Company or information regarding its customers.

10. You agree and understand that this is not an employment offer letter and the Company shall only make you an employment offer upon you successfully completing the Training and the Business Interview. This Provisional Offer Letter shall automatically terminate after the completion of the Training.

11. Upon completion of the Training, you shall immediately return to the Company all documents, files, books, papers and memos, if any, in your possession or custody.

12. **Background Check**– You hereby acknowledge that your enrolment in the Training is subject to a regulatory/background check to be conducted by the Company. In the event, the regulatory/background check is negative as determined by the Company in its sole discretion, the Company shall be entitled to terminate this engagement with immediate effect. You shall be allowed a maximum of 15 days to submit the essential documents complete in all respects for the background check failing which the Training shall stand terminated.



Genpact India Private Limited  
(Formerly Known as Empower Research  
Knowledge Services Pvt. Ltd.)

CIN: U73100DL2005PTC307363

Regd. Off.: Delhi Information Technology Park,  
Shastri Park, GT Road, Delhi, India 110 053

*Signature*

PRINCIPAL  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S. -501 201.





genpact

Transformation  
Happens Here

- The Company shall have the right to terminate this engagement at any point of time by giving 1 day notice in writing. The Company reserves the right to terminate this engagement forthwith for cause on grounds of breach of Company policy, misconduct or unsatisfactory performance. In such cases you shall be required to immediately return all the Training material/s and will not be paid any Training payout.
- Nothing in these terms and conditions shall be interpreted to mean that there exists an employer employee relationship between you and the Company.

The terms of this letter are intended to be kept strictly confidential.

Please sign and return the duplicate of this letter as an acknowledgment of the above terms within 2 days failing which this letter will stand automatically withdrawn without any further notice to you.

With warm regards,

For Genpact India Private Limited.

Accepted and Agreed

Authorized Signatory  
Nitin Khurana  
Vice President-HR

Adiba Taha



Genpact India Private Limited  
(Formerly Known as Empower Research  
Knowledge Services Pvt. Ltd.)  
CIN: U73100DL2005PTC307363  
Regd. Off.: Delhi Information Technology Park,  
Shastri Park, GT Road, Delhi, India 110 053

PRINCIPAL  
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Cheeryal(V), Keesara(M), Medchal Dist. T.S - 501 301.



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Transformation  
Happens Here

### Annexure I

Listed below are the mandatory documents (in photocopy) you are required to furnish at the time of joining.

1. Professional Relieving letter from previous employer (last employment) only.
  2. If already a member of a provident fund (PF) scheme with previous employer, then;
    - a. Employer's name
    - b. Provident Fund account number from your previous employer
    - c. Universal account number provided by your previous employer
    - d. Employee Pension number provided by your previous employerOR
    - e. Date of joining & leaving from previous employer
    - f. Copy of Passport in case of International Workers(it should contain Nationality, Passport number, Country of issue, Date of issue, Valid up to)
  3. Below mentioned KYC (Know Your Customer) Documents
    - a. Copy of PAN
    - b. Copy of Aadhaar Card.
    - c. Signed Cancelled Cheque with your name printed on it (In case your name is not printed on the Cheque, please attach last 3 months bank statement along with the Cheque)
  4. If your salary is less than or equal to the applicable limit mentioned in the ESI Act, 1948[1] you will need to enroll for ESIC ( Employee State Insurance Corporation) which is a Govt. regulation therefore please carry;
    - a. 3 Post card size (4X7) photographs of yourselfOr
    - b. If you would like your family covered Family group Photograph of immediate family (4X7, 3 Copies of the same photograph), only members in the photo will be covered, Photos should be clear and have only your immediate family who are your dependents.
- \*Please check the company policy for the applicable limit
5. 4 recent Passport size Photograph
    - a. One for Genpact ID card
    - b. One for opening a new account if you do not have an one with ICICI/HDFC/Axis
    - c. Two for PAN card application if you do not have one

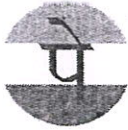


Genpact India Private Limited  
(Formerly Known as Empower Research  
Knowledge Services Pvt. Ltd.)  
CIN: U73100DL2005PTC307363  
Regd. Off.: Delhi Information Technology Park,  
Shastri Park, GT Road, Delhi, India 110053

  
PRINCIPAL  
Geethanjali College of Pharmacy  
Cheeryal(V), Keerasara(M), Medchal Dist. T.S - 501 201.



1525120050



## APPOINTMENT LETTER

Date: 23/Jul/2019  
Bhadaragani Vinay Kumar  
Emp Id: 342513  
Hyderabad

Dear **Bhadaragani Vinay Kumar,**

This Letter reflects your Appointment of employment with SPNN Business Services Private Limited (from herein referred to as Company), for deputation under **BharatPe in Hyderabad**. The details of this Appointment and the terms of your proposed employment are contained in the following sections of this Letter.

### 1. Commencement of Employment

Your employment with SPNN Business Services Pvt. Ltd. will be effective from **23/Jul/2019** following your acceptance of this Appointment Letter.

### 2. Designation

SPNN Business Services Pvt. Ltd. takes immense pleasure in appointing you as **Sales Executive**.

### 3. Compensation Package

**3.1** Your Annual Compensation has been fixed at **₹240000 (Rupees Two Lakh Fourty Thousand Only)** in accordance with SPNN Business Services Pvt. Ltd.'s standard payroll practice and subject to all lawful deductions of Income Tax, Provident Fund contribution (if any), insurances or otherwise. The details of your annual compensation package including your basic salary, taxable and non-taxable allowances, benefits, reimbursements and other statutory payments (the "Compensation Package") are set forth in Annexure I to this Appointment Letter.

## SPNN Business Services Pvt. Ltd.

Registered Office :  
A-6, Sector 4, Plot No. 7,  
Dwarka, New Delhi-110075

Corporate Office :  
#117B, Rudraksh Sync Space 5th Main 2nd  
Sector, HSR Layout, Bangalore - 560102

Branch Office :  
470, Udyog Vihar Phase V Sector - 19,  
Gurgaon - 122016

Tel.: 080 - 4809 4300  
E-mail : partners@avsar.co  
Website : www.avsar.co  
CIN No - U74999DL2016PTE309700



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal (V), Keesara (M), Medchal Dist. T.S.-501301.



13251R0031



# VISIONARY RCM

Visionary RCM Infotech (India)  
Private Limited



**BOLGANI SHIVA KRISHNA GOUD**

Emp. Code No. : VRCMHYD2479

*Renukadevi*  
Issuing Authority

www.visionaryrcm.com



*Renukadevi*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Deeraj(V), Keesara(M), Medchal Dist. T.S.-501301



15251R0054



## Aspiro Pharma Limited

H.No. 8-3-166/7/1, 3rd Floor, Kitegadda,  
Hyderabad-18, Telangana State, India  
Tel: +91-40-23704925, Fax: +91-40-23704926  
Web: www.aspiropharma.com  
CIN NO. U24100TG2014PLC092771

Date:

To SECUNDRABAD 401 NAVKETAN COMPLEX BALAJI DIAGNOSTICS PANCHASHEEL Medical Services Land Marks 1) Near Clock Tower 2) Beside Kamat Hotel 3) Behind Yashoda Hospital Phones: 09618111551, 09000144488 Timings: 9am to 4pm.	To Dr. Raja Vojjala Managing Director Beside Hetero Medical Shop Phone: 9394759819/08413-222303
---	---

Timings 10.00 AM -04.00 PM after Breakfast (Sunday Holiday)

Sir,

Sub: Authorization letter for conducting required medical tests - Reg.

We have issued offer letter to Mr/Ms/Smt. Ch. Praveen Kumar as  
Jr. Officer in Production Dept. of our Unit  
located

At Karkapatla on 19-02-2021.

He is expected to join us on or before 01-03-2021.

As a part of joining formalities, he/she is required to submit necessary medical reports at the time of joining. In this regard, please carryout necessary medical tests (applicable to the unit) to the bearer of this letter and send us his/her medical reports directly to us at the earliest.

Please note that we will reimburse necessary charges applicable to the tests carried out to the above candidate.

For Aspiro Pharma Limited,

K. Veeraj  
Authorized Signatory



K. Veeraj  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerla(V), Keesara(M), Medchal Dist. T.S.-501301.

15251R0064

dhi

Date: October 02, 2019

8885688421

To

**K Sindhu Reddy**  
No. 2-20-4/1/4/A,  
Flat No. 301, Sri Sai Nilayam,  
Sairam Nagar Colony, Uppal,  
Telangana - 500039.

**Subject: Offer Letter**

Dear **K Sindhu Reddy**

With reference to your interview with us, it is our pleasure to offer you a position as "**Junior Process Associate**" as per the terms and conditions we discussed. If you agree to these terms, please sign this offer letter as acceptance on or before **October 10, 2019**.

**Salary Cost to Company (CTC) Rs. 155,000/- per annum**

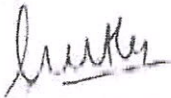
Please submit the following documents at the time of your joining:

- Photocopy of your Aadhaar Card
- Photocopy of your PAN
- Photocopies of your Educational Qualifications
- Original SSLC Certificate (To verify Date of Birth)
- Four colour passport-size photographs
- Experience / Relieving Letters (If any)
- Latest salary slips from your previous organisation (If any)

Please indicate your date of joining \_\_\_\_\_

We look forward to you joining our organisation.

Best Regards



**U. V. Narasimha Murthy**  
COO - Director

Accepted  
K. Sindhu  
02/10/2019

CIN: U72200KA2007FTC042522  
7th Floor, Centre Point, Sardar Patel Road, Begumpet, Secunderabad, Telangana - 500 003. INDIA. Ph: +91 40-27903458  
Regd Office: **Specialist Diagnostic Service Pathology (India) Pvt. Ltd.**  
Solitaire, Plot No. 40/A, Doddenikundi Industrial Area, Mahadevapura Survey No. 27, 2nd Phase, K.R. Puram Hobli, Bengaluru - 560 048,  
Ph: +91-80-41163455/570 Website: www.sdspathology.com



*minu E.H*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



# RESEARCH WALLET

## RESEARCH WALLET SERVICES PRIVATE LIMITED

Jan 02, 2019,  
Hyderabad.

15251R0071

Mannem Vyshnavi,  
Hyderabad.

Sub: LETTER OF OFFER

Dear Vyshnavi,

Regarding your application and subsequent interview you had with us, we are pleased to offer you a position of "Associate Managing Editor" in our company at a CTC of 2,40,000 per Annum. Any applicable incentives will be credited accordingly.

We would expect you to join as early as possible but not later than **July 1, 2019** beyond which the offer would stand withdrawn, unless a new date is agreed to, by us in writing.

On the date of your joining, you may please bring along the following:

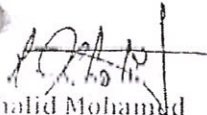
1. Proof of age
2. Copies of educational certificates
3. Experience and Relieving certificates from the previous employer, if any
4. Appointment letter of the previous employer and salary revision letters, if any
5. Last pay slip received from the previous employer, if any
6. Form 16 (TDS Certificate), if any
7. 3 Passport Size Photographs

Your appointment will be subject to verification of references.

We welcome you to Research Wallet Family and are delighted that you have chosen to be part of our team. We hope your association with us will be mutually beneficial, pleasant and fulfilling.

Please acknowledge us by replying to this email as a token of acceptance of the same.

For Research Wallet Services Private Limited


  
Khalid Mohamed  
Director



Ground Floor, South Tower of Phase-1 BAR Building, Wave Rock SEZ, IT/ITES SEZ, Nanakramguda,  
Ranga Reddy, Hyderabad, Telangana - 500008.

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**PRINCIPAL**  
Geethanjali College of Pharmacy  
Geethanjali (V), Keesara (M), Medchal Dist. T.S.-501301.

15251R0072

12/3/2019

Gmail - Fwd: Joning Letter# ResGenesis Group



Shalini Vuppu <shalini.vuppu@gmail.com>

**Fwd: Joning Letter# ResGenesis Group**

1 message

Mamatha SM <mamathajeshu@gmail.com>  
To: shalini.vuppu@gmail.com

Tue, Dec 3, 2019 at 2:41 PM

ResGenesis Freelance-Company name  
apnalok complex-place

Meriyalkar Mamatha  
15z51R0072

----- Forwarded message -----  
From: <hr\_india@resgenesis.com>  
Date: Mon, Sep 2, 2019, 1:06 PM  
Subject: Joning Letter# ResGenesis Group  
To: <mamathajeshu@gmail.com>  
Cc: <jyoti@resgenesis.com>

**Dear Mamatha,**

Congratulations! You are selected for the position of "Trainee-Life Sciences" in our organisation. As discussed, we are releasing the offer from our end and would like you to join us on **03 September 2019**. Your Monthly Stipend would be **INR 10,000 (as discussed)** for the first 6 Months. Compensation details are confidential and not to be disclosed to any person other than your immediate manager or undersigned in case you need clarifications.

You are requested to join us at the earliest on **03 September 2019**. Letter of appointment will be issued on your joining day. PFB document checklist

- Mark sheets/ certificates/ degrees from standard 10th to the highest educational qualification.
1. Certificate(s) in case of diploma courses or any other additional qualification. (One Educational Document Original)
  2. ID Proof – Passport/ PAN card/ Voter's ID card/Aadhar Card
  3. Address proof – Ration card/passport/Voter's card/Driver's Licence
  4. Pan card is mandatory
  5. Passport Size Photograph is mandatory

Your reporting will be at Secunderabad Location

<https://mail.google.com/mail/u/0/?ik=82fd114713&view=pt&search=all&permthid=thread-f%3A1651889216053090598&simpl=msg-f%3A1651889216053090598>

1/2



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



12/3/2019

Gmail - Fwd: Joining Letter# ResGenesis Group

Contact Person /Contact Number: **Kiran /040-48509643/9642120445**  
Contact Time: 11:00 AM IST/Any Change in time will be intimated.

"Beginning of a great day begins a night before". Joining a career is a great day of your life, so please be on time and give us a chance to make your day a wonderful one.

Wishing you a great career with ResGenesis and look forward you to be a ResGenesor!

If you have any queries please feel free to reach us.

**NOTE:** Please conform your acceptance offer with the above terms through a reply email within 24 hrs, else this offer will stand automatically withdrawn.

Regards,  
Human Resources  
The ResGenesis Team

<https://mail.google.com/mail/u/0?ik=82fd114713&view=pt&ccarch=all&permthid=thread-f%3A1651889216053090598&siml=msg-f%3A1651889216053090598>

2/2



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerjal(V), Keesara(M), Medchal Dist. T.S.-501301.



15251R0073



# NALANDA CORPORATE SERVICES PVT. LTD.

(Estd-1997)

(Formerly Nalanda Factors & Corporate Services Pvt. Ltd)

CIN: U63040TG1997PTC027390

## OFFER OF APPOINTMENT

Mr.M Lakshman Durga Sai Kumar,  
S/o. Seshu Kumar,  
H No: 8-43/33/6/1, Plot 57,  
East Balaji Hills, Boduppall,  
Hyderabad- 500047

Date: 06.11.2019

Phone: 8801169686

E-mail: saikumar.66648@gmail.com

Dear Mr. Sai Kumar,

With reference to your application and Subsequent interview you had with us we are pleased to inform you that you are selected for the post of **Associate in (Bio Analytical Department)** on out sourcing basis.

### The terms & condition are as under:

Your will be on the rolls of Nalanda Corporate Services Pvt Ltd. and to work with our client i.e., "Mylan Laboratories Limited., Clinical Research Centre", Saradhi chambers, A4, Rukminipuri, Dr. A S Rao Nagar, Hyderabad on outsourcing basis.

1. Your appointment is co-terminus from the date of discontinuation of our services with the client **(Mylan Laboratories Limited, Clinical Research Centre)**
2. You will be paid a Gross Salary of Rs. 12,500/- (Rupees Twelve Thousand Five Hundred) only per month.
3. You will be covered under ESI & PF, and eligible for other statutory benefits applicable from time to time.
4. You should work with us for a minimum period of One Year. The other terms & conditions shall be as per the Appointment letter which will be issued in due course of time.
5. One month notice is required on either side to break the employment relationship or One-month salary in lieu of notice is applicable w.e.f. date of your joining the duty.
6. You will be extended Canteen facility if available at the office premises and subject to the terms & conditions applicable to other contractual employees.

Cont.....

Plot No: 71-A, Surya Plaza, 2nd Floor, Above SBI Bank (Old SBH), Vengalrao Nagar, Hyderabad - 500 038. TS., India.  
Tel : 040-23617817/818 Email : nalandahrd@gmail.com. Website : www.nalandacorporateservices.com



*nanubak*

**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist T.S. 501 201

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15251R 0073

-2-

7. If you are interested in our offer, please confirm immediately by email and you must Report to our office on or before **06.11.2019** with all the documents listed below for induction.

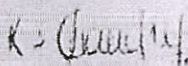
- Photo copies of all your certificates / testimonials in support of your educational qualifications & experience in any (Required to submit Originals certificates for Verification)
- Recent passport size photographs – 8 no's (Color)
- Address & ID proof (any one of the following like: Aadhaar, Pan card & Driving License).
- Mobile / Telephone no's along with e-mail IDs of two references other than your relatives and family members.
- Relieving Letter from the previous employer.

You need to undergo pre-employment medical examination two days prior to your joining date. Your appointment is subject to your fitness in the pre-employment medical examination.

Please feel free to Contact any of our HR Team members for any further information.

We wish you all the very best & look forward to your joining with Nalanda team.

for Nalanda Corporate Services Pvt Ltd.,



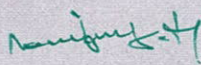
Authorized Signatory

I read the terms and conditions & accept the above offer and would be joining on or before **06.11.2019**.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_





PRINCIPAL

Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.





*Handwritten signature in green ink*

**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerpal(V), Keesaral(M), Kadidal Dist. T.S. 591312





1525110082



**MSN Laboratories Private Limited**

MSN House, Plot No.: C-24,  
Sanath Nagar Industrial Estate, Sanath Nagar,  
Hyderabad, Telangana, Pincode: 500018. India.  
CIN: U24239TG2003PTC041583  
Phone: +91-40-30438600 Fax: +91-40-30438798

October 28, 2020

Mr.Ragi Chandrashekar  
S/o Venugopal  
D.No: 9-1/B/1, Raigadda  
Savaigudem  
Mahabubnagar(Dist) 509103  
Mobile No: 7013494904

Dear Mr.Ragi Chandrashekar,

**Sub: Offer and Appointment Letter**

This has reference to your application and the subsequent interview you had with us, we are pleased to offer you an employment with the following Terms & Conditions:

**1. Designation:**

You will be designated as "Junior Executive-Trainee", Grade "G01", in Analytical Research & Development-Formulations Department based at MSN Laboratories Private Limited - R&D Center Location.

**2. Remuneration:**

Detailed compensation structure as Total Cost to Company Rs.147000/- is mentioned in the Annexure-I.

**3. Documents to be Submitted:**

Please bring all the following documents in original with Photostat copies of the same at the time of joining.

- Passport Size Color Photographs (Self) - 7 nos. and Dependent-family members photograph - 1 nos. each
- All Educational Certificates and any other Certificates related to specific Training and Skills
- Previous employment Service Certificate / Relieving Letter, if any
- Last Six Months Bank Statement
- Aadhaar Cards of self and dependent family members
- PAN Card
- Passport / Driving License
- A cancelled cheque leaf of active bank account
- Medical Certificate with Reports
- Non Judicial Stamp Paper worth Rs. 100/- in your name, for the purpose of Employment Agreement. You need to give us the Agreement of Employment on Non-Judicial Stamp paper, stating that, you will work with MSN Group of Companies for a minimum period of three years, from the date of joining.



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerjakkal, Keerasani (M), Medchal Dist. T.S.-501301.

Name: Ragi Chandrashekar

4. Medical Fitness:

This Offer and Appointment is subject to your medical fitness, for which you need to undergo Medical Examination at Company's Designated Medical Center as per Annexure- III.

5. Terms & Conditions:

- a. Your employment is governed by the detailed Terms & Conditions furnished in Annexure - II.
- b. As discussed, you need to join us on or before November 02, 2020, failing which this offer and Appointment Letter stands withdrawn.


Kindly arrange to send us your written confirmation within two working days, from the date of receipt of this offer letter as a token of your acceptance by signing on the Xerox copy of this letter, mentioning your Date of Joining.

Please feel free to contact Mr. Simhachalam Piniminti Contact No. 040-30438786 Email ID: simhachalam.piniminti@msnlabs.com for further clarifications, if any.

We would like to take this opportunity to welcome you into our MSN family and wishing you a long & successful association with us.

Thanking you,

Yours sincerely,  
For MSN Laboratories Private Limited

  
P Narsimha Rao  
Senior Vice President - Group HR



  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



October 28, 2020

Annexure-I

Mr.Ragi Chandrashekar  
 Designation: Junior Executive-Trainee  
 Grade : G01  
 Department: Analytical Research & Development-Formulations

TOTAL COST TO COMPANY

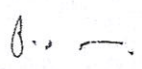
All figures in INR

Salary Components	Per Month	Per Annum	Payment Frequency
<b>A. Monthly Salary</b>			
Basic Pay	8000	96000	Monthly
House Rent Allowance	1557	19566	Monthly
Education Allowance	0	0	Monthly
Minimum Guaranteed Bonus	0	0	Monthly
Statutory Bonus (Advance Payout)	700	8400	Monthly
<b>A - Monthly Gross Total</b>	<b>10257</b>	<b>123084</b>	
<b>B. Statutory Benefits</b>			
PF (Employer Contribution)	960	11520	Monthly
ESI (Employer Contribution)	333	4000	Monthly
Bonus / Ex-gratia	700	8400	Annual
<b>B - Statutory Benefits Total</b>	<b>1993</b>	<b>23920</b>	
<b>C. Fixed Total Cost to Company (A+B)</b>	<b>12250</b>	<b>147000</b>	
<b>D. Gratuity (As per the Gratuity Act, 1972)</b>	<b>385</b>	<b>4618</b>	
<b>Total Cost to Company (C+D)</b>	<b>12635</b>	<b>151618</b>	

Apart from the above, you are also eligible for following Benefits as per the Company Policy.

1. Coverage under Group Personal Accident Policy
2. Coverage under Group Term Life Insurance Policy
3. You will be Covered Under ESIC Insurance Scheme

For MSN Laboratories Private Limited

  
 P Narsimha Rao  
 Senior Vice President - Group HR



  
**PRINCIPAL**  
 Geethanjali College of Pharmacy  
 Cheeraj(V), Keesara(M), Medchal Dist. T.S.-501301.

Name: Ragi Chandrashekar

Annexure- II

TERMS & CONDITIONS OF THE EMPLOYMENT

1. The effective date of joining shall not be later than November 02, 2020, failing which this offer and Appointment Letter stands withdrawn.
2. Your initial place of posting shall be at MSN Laboratories Private Limited - R&D Center Location. However, your services are transferable to any Location in India or outside India to serve the Company in any of its Departments, Factories, Establishments, Group Companies and its associates. You will abide by the working conditions and policies of the area concerned and the transfer arrangement will not deem to constitute a change in your service conditions.
3. Your appointment with the Company would be subject to successful pre and/or post-employment background checks, in respect of accuracy of the testimonials, experience and information provided by you in securing the employment with the company. If you have made any false declaration or willfully suppressed any material information, you will be liable for removal from the service without notice.
4. Your Date of Birth is recorded as June 11, 1998, by the Company on the basis of documentary evidence produced by you at the time of your appointment. You are advised to take note of the same, and this date will be considered as the authenticated date of birth for all purposes throughout your service with the Company, and will not be changed under any circumstances.
5. You will be on training for a period of one year, and the same may be extended at the discretion of the management by such further period not exceeding six months. During the period of training (including any extended period), your services are subject to termination without any notice or assigning any reason. After successful completion of your training period based on your performance & suitability, your employment will be confirmed. At the time of confirmation of your Employment, a separate confirmation letter will be issued with new Terms & Conditions as applicable.
6. You are required to keep us informed of any changes in your personal details, residential address, marital status, educational qualifications, dependent's details etc.
7. You shall do the best of your ability and devote your experience, knowledge, skills and working hours with full of attention and energy for the business of the Company. You shall use your best endeavors to promote the interest and welfare of the Company. The Company shall be entitled to all the benefits and profits arising from such work and efforts of yours.



*Handwritten signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Keersara(V), Keersara(M), Medchal Dist. T.S. 502301.



Name: Ragi Chandrashekar

8. Changes in your compensation are discretionary and will be subject to the overall performance of the Company, your individual effective performance and policies of the Company. You shall keep details of your salary and employment benefits strictly confidential within and outside the Company.
9. You will be liable to conform to the Company Policies and Procedures, rules and regulations, discipline and general work practices, which are subject to change from time to time.
10. As per the policy of the Company, we expect you to devote full attention and effort to the business of the Company and to continuously develop professional skills in mutual interest. We clearly disapprove of any employee directly or indirectly engaging himself/herself in or devoting any time or attention to any part-time employment or business or monetary position other than that of the Company. You will not undertake either directly or indirectly any activities, which are contrary to or inconsistent with your obligations to the Company, its reputation, image and interest whether direct or indirect. At any time, if it is found that there is any breach of this condition on your part, your services are liable to be terminated at the discretion of the management.
11. You will be responsible for the safe keep and return in good condition and order, of all property such as tools, equipment, instruments, books, uniforms etc., which may be in your use, custody, care or charge. The Company shall have the right to deduct the monetary value of all such things from your dues and take such other action, as we deem proper in the event of your failure to account for such property to our satisfaction.
12. As per the Company's policy, the age of superannuation is 58 years subject to your being physically and mentally fit as certified by a medical practitioner designated by the Company and meeting the performance expectations of the Company. Retention of your services beyond the age of superannuation will be entirely at the discretion of the management.
13. You will be required to sign an Employee Non-disclosure/Confidential Agreement with the Company at the time of joining. In the performance of your duties, you will come to possess information connected with the Company's financials, operations of manufacturing processes, documents, plans, drawings, prints, trade, secrets, technical information, reports, statements, correspondence etc., and other matters relating to the Company's business, written or unwritten and also information and instructions that pass through you or come to your knowledge. All such information shall be held by you in strict confidence and shall not be divulged to any person during your services with the Company or thereafter. In the event of your acting in any contrast or thereafter, the Company will be at liberty to initiate appropriate proceedings to safeguard the interests of the Company.
14. Upon termination, you shall cooperate with the Company, as reasonably requested by the



*Handwritten signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. 18-51301.

aware of all matters being handled by you.

Name: Ragi Chandrashekar

15. Upon termination of your employment with the Company for any reason, you shall promptly return to the Company any keys, credit cards, passes, confidential documents or material, or other property belonging to the Company, and return all writings, files, records, correspondence, notebooks, notes and other documents and things including any copies thereof, containing Confidential Information or relating to the business or proposed business of the Company or its subsidiaries or affiliates. The Company reserves the right not to relieve you of your employment in the event that all the Company's documents/ property / Confidential Information in your custody have not been properly handed over by you to an authorized representative of the Company.
16. The Company reserves the right during any period of notice to exclude you from the premises of the Company, or to require you to carry out specified duties at premises other than those referred to in clause 2 of this letter of Offer and Appointment Letter, or to carry out no duties, and to instruct you not to communicate with clients, employees, agents or representatives of the Company until your employment has been terminated, provided that you will continue to be paid and to enjoy normal contractual benefits during any such period, except in the case of suspension. You will not be entitled to engage in any other employment, work or business during the notice period.
17. Any breach of the Company's regulations/policies, failure to attain or maintain a satisfactory work standard or any misconduct by an employee will be regarded as a disciplinary matter and Disciplinary action will be initiated accordingly as per the Company regulations / policies.
18. Jurisdiction: Any disputes arising out of and /or related to your employment with the Company shall be subject to Hyderabad City Jurisdiction.

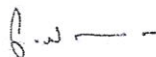
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**Acknowledgement for the Acceptance of the Offer and Appointment Letter**

I read & understand all Terms & Conditions relating to my Offer and Appointment Letter and declare that I hereby unconditionally and irrevocably accept the same.

I shall report for duty on \_\_\_\_\_

Signature:



  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeraj(V), Keasara(M), Medchal Dist. Tel. No. 501301.





15Z51R0080



# RASHMI PHARMA PVT.LTD.

Plot No.: 104/1, Phase-II, I.D.A., Cherlapally, Hyderabad - 500 051, INDIA.

Ph: 040-27260370, 27260452.

E-Mail : rashmipharma@rediffmail.com , info@rashmipharma.net, www.rashmipharma.net

CIN.No.U24239TG1999PTC031538 PAN.No.AABCR5734J



## APPOINTMENT LETTER

01<sup>st</sup> August, 2019

Dear Mr.R Chandra Shekar.

We are pleased to offer you employment at Rashmi Pharma Pvt. Ltd. We feel that your skills and background will be valuable assets to the team.

As per our discussion, your position is **Trainee Executive - QA**. In Quality Assurance Department. The gross salary you will be offered is **Rs.11,200/-**. The Regular Employment order will be issued at the time of joining along with Employment Agreement that outlines Rules & Regulations of the company.

You are required to report for joining on 12/08/2019 before 11.00am.

We look forward to welcoming you as a new employee at Rashmi Pharma Pvt. Ltd.

Yours sincerely

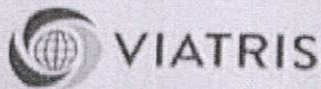
HR-Incharge



*Sanjiv*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist.T.S.-501302.







1525120084

Mylan Laboratories Limited  
Plot No. 564/A/22, Road No. 92, Jubilee Hills  
Hyderabad - 500 096, Telangana, India  
Tel: +91-40-30866666, Fax: 30866699  
Email: mylan.india@viatris.com  
Web: <https://www.viatris.com/en-in/in/india>  
CIN: U24231TG1984PLC005146  
A Viatris Company

Date: 20-Jan-22

Confidential

Emp. No.23652  
Mr. Shaik Kamal Saheb  
RK Puram  
Anthiah Colony  
Hyderabad - 500056

Dear Shaik Kamal Saheb,

Sub: **Letter of Appointment.**

With reference to your application and subsequent Interview you had with us, we are pleased to appoint you as **Senior Chemist - Bioanalytical in Grade 25** effective **20-Jan-22** as per the following terms and conditions:

1. **Place of Work:** Your place of work is presently at **A S Rao Nagar**. You shall be transferred to whichever establishment, subsidiary, branch, unit, section, department or division that now exists or may be set up in future within the Indian Union as the Company considers expedient due to any exigencies. Upon such transfer, you will be governed by the rules and regulations as applicable to that Unit, if any.
2. **Employment Status:**
  - a. You will be on probation for a period of six months from the date of your joining duties, which may be extended, depending upon your performance, conduct, attendance etc.
  - b. During the probationary period, if your performance is found to be not satisfactory, your services are liable for termination without assigning any reasons whatsoever.
3. **Functional Responsibilities:** Subject to superintendence, control and direction of the Reporting Authority, you will be responsible for all the functions that are allocated to you by your Reporting Authority from time to time, for which you shall maintain the relevant records and comply with all the statutory requirements, if any, within the stipulated time. You may also be entrusted with any other tasks or assignments from time to time in the exigencies of the Company's business either orally or in writing by your Reporting Authority or any other higher official.
4. **Remuneration & Perquisites:** Your remuneration and other perquisites shall be regulated as per the Annexure enclosed herewith.
5. **Confidentiality:** You shall owe total allegiance to the Company always and shall not disclose or discuss or divulge or part with any information or our manufacturing process, technical know-how, financial position, marketing strategies, future plans, topography of the Units or any other information related to our Company or associate companies that may become known to you while being associated with the Company, to any third party or an outsider.
6. **Official Status:** You are treated as a member of **Staff** category. Your status as defined shall remain the same irrespective of any subsequent change in the nature of functional responsibilities and place of work, if such changes are required in the exigencies of the Company's business.
7. **Hours of Work:** Your hours of work will be as notified to you from time to time as applicable to the Unit, where you are posted depending on the nature of business of the Company.
8. **Leave:** You will be governed by the Leave Rules of the Company as applicable and in force from time to time.



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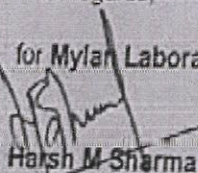
9. **Notice Pay:** If you intend to leave the services of the Company, you have to give **90 Days** prior notice in writing or Notice Pay in lieu thereof and vice-versa, which may be modified and the same will be notified.
- a. Upon cessation of your employment, if any, you shall deliver to the Company all documents, tools, plans, drawings, materials, computer floppies and other properties of the Company which may be in your possession or under your control, to the person as nominated by the Company and obtain a 'No Objection Certificate' from all the departments of the Company upon which only you will be relieved from the Company and your account will be settled.
10. **Retirement:** Upon attaining fifty eight (58) years of age as per the Company records, you shall be retired from the services of the Company. However, the Company, at its sole discretion, may consider to grant an extension for a period as decided by the Company until you attain age of 60 years subject to you being medically found fit by the Medical Officer appointed by the Company.
11. **Medical Examination:** Your appointment in the Company is subject to the conditions that you are medically, physically and mentally fit and for that purpose you shall undergo medical examination by the Medical Officer as nominated by the Company. Further, your continuance in the employment is subject to the condition that you are fit at all times and for that purpose you are required to undergo medical check-up periodically by the authorized Medical Officer appointed by the Company as and when so ordered.
12. **General:**
- a. During the period of employment with the Company, you shall devote your entire attention and work for the Company's business always and in any case you shall not be engaged in any other business or activity directly or indirectly, whether on remuneration or otherwise, without taking prior written consent from the Company's Management. This includes agency for insurance company.
- b. This appointment is further subject to verification of the particulars submitted by you in your Application Form. In case any particular/s submitted in the Application Form are found false or incorrect, your employment in the Company shall be terminable without any prior notice.
- c. Any disputes arising out of this appointment will be subjected to the jurisdiction of the Court of Hyderabad.
- d. Your date of birth as per your SSC is **28-Dec-96** and the same is hereby confirmed.
- e. You shall inform the Company about the changes in personal information, if any, like change in residential address, acquiring higher qualifications etc. from time to time.
- f. You shall be governed by the Standing Orders, Rules and Regulations/Practices and other Service Conditions of the Company as applicable and in force from time to time.

Please sign the duplicate copy of this Letter of Appointment in token of the acceptance of the above terms and conditions.

We welcome you to our Organization and looking forward for a longer and fruitful association.

With regards,

for Mylan Laboratories Limited



Harish M Sharma

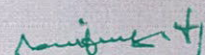
Head of HR Global Integrated Services, Asia

I have read and fully understood the terms of my appointment letter. I hereby accept the terms of my appointment letter in full.

Signature

Name

Date



PRINCIPAL  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S. 501 301.





NALANDRA



Shaik Kamal Sahab

21784

On Deputation to:

Mylan Laboratories Limited

Clinical Research Center

Sarathi Chambers, Near Poulomi Hospital, D.A.S Rao Nagar  
Hyderabad - 500 062 Ph: 040 - 30492800/2822



*Handwritten signature in green ink.*

PRINCIPAL  
Geethanjali College of Pharmacy  
Cheralu (V), Keerati (M), Medchal Dist. T.S-501201

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TM

# RASHMI PHARMA PVT.LTD.



Plot No.: 104/1, Phase-II, I.D.A., Cherlapally, Hyderabad - 500051, INDIA.

Ph: 040-27260370, 27260452

E-Mail : rashmipharma@rediffmail.com , info@rashmipharmaintl.com, rashmipharma.net

CIN.No.U24239TG1999PTC031538 PAN:AAJRC6734J

## APPOINTMENT LETTER

01<sup>st</sup> August, 2019

Dear Mrs.Abhishiktha.

We are pleased to offer you employment at Rashmi Pharma Pvt. Ltd. We feel that your skills and background will be valuable assets to the team.

As per our discussion, your position is Trainee Executive - QA. In Quality Assurance Department. The gross salary you will be offered is Rs. 11,200/-. The Regular Employment order will be issued at the time of joining along with Employment Agreement and Rules & Regulations of the company.

You are required to report for joining on 12/08/2019 before 11.00am.

We look forward to welcoming you as a new employee at Rashmi ~~Pharma Pvt. Ltd.~~

Yours sincerely

HR-Incharge



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501302

20830

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dhi

Date: October 02, 2019

8179505463

To

Adarasupally Deepika  
Flat No. 501,  
Pragathi Heaven Apartments,  
Tajmahal Colony, Peerzadiguda,  
Hyderabad - 500039.

Subject: Offer Letter

Dear Adarasupally Deepika

With reference to your interview with us, it is our pleasure to offer you a position as "Junior Process Associate" as per the terms and conditions as detailed below. If you agree to these terms please sign this offer letter as acceptance on or before **October 10, 2019**.

Salary Cost to Company (CTC) Rs. 155,000/- per annum

Please submit the following documents at the time of your joining:

- Original SSC certificate to be submitted to the company and the company will return the certificate after completion of one and half year. The company reserves the right to collect Rs. 20,000/- in case of not serving the company for one and half year.
- Photocopies of your Educational Qualifications
- Photocopies of your Address and ID Proof
- Experience / Relieving Letters
- Four colour passport-size photographs
- Latest salary slips from your previous organisation

Please indicate your date of joining \_\_\_\_\_

We look forward to your joining our organisation.

Best Regards

U. V. Narasimha Murthy  
COO - Director



Accepted  
A Deepika  
02/10/19

CIN: U72200KA2007FTC042522  
7th Floor, Centre Point, Sardar Patel Road, Begumpet, Secunderabad, Telangana - 500 003, INDIA. Ph: +91 40-27903458  
Regd Office: Specialist Diagnostic Service Pathology (India) Pvt. Ltd.  
Solitaire, Plot No. 40/A, Doddenikundi Industrial Area, Mahadevapura Survey No. 27, 2nd Phase, K.R. Puram Hobli, Bengaluru - 560 048,  
Ph: +91-80-41163455/57 Website: www.sdspathology.com



PRINCIPAL  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



**OFFER LETTER**

27th Aug 2020

To,  
Ms. Sana Tabassum,  
H. No. 6-2, Sutharigudem,  
Medchal, Telanga, 501401.

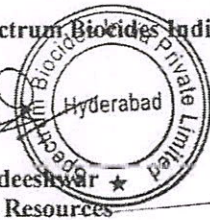
Dear Sana,

We are pleased to offer the position of "Trainee Executive" with Spectrum Biocides India Pvt Ltd. You will be placed at Medchal Location. Your Cost to the Company will be Rs 2,00,000 /- Per Annum. Your salary Structure and other terms will be listed in the appointment letter given to you at the time of joining. Your date of joining will be on or before 01<sup>st</sup> September 2020. Please report to the Medchal Office. This offer is valid till 05<sup>th</sup> of September 2020. Please signed and send us the signed document via email and original through post before that given date. The address to send your signed offer letter is below mentioned.

V. Jagadeeshwar  
Human Resources,  
Spectrum Biocides India Pvt Ltd.  
Survey No. 809,  
Opp: Fortune Foam,  
IDA-Medchal,  
Telanaga – 501 401.

Welcome to Spectrum Biocides India Pvt Ltd.!

For Spectrum Biocides India Pvt. Ltd.

  
V. Jagadeeshwar  
Human Resources

(Accepted)

Sana Tabassum



*Sana Tabassum*

PRINCIPAL

SurveyNo.809, Opp: Fortune Foams, Industrial development area, Malkajgiri dist, Medchal, Telangana-501401.  
Geethanjali College of Pharmacy  
Keesara (M), Medchal (D), T.S.-501301.

CIN:U24290TG2018PTC123297

**PHARM-D**



132570004

Date: 05<sup>th</sup> Oct 2020

To,

**Ms. Gajula Sreeja**  
Sh Ram Nagar Colony  
Plot No- 132/1, Kapra,  
Hyderabad Telangana 500062.

APPOINTMENT LETTER

Dear Ms.Sreeja,

1. With reference to the discussions we held, we are pleased to offer you an appointment in our organization as **Clinical Trial Associate**.
2. You will be based at Hyderabad office and your CTC will be **168,000 (One Lac Sixty Eight Thousand INR)** per annum. Compensation details are given in Annexure 'B'.
3. After successful completion of 6 months, your services will be confirmed, extended or terminated upon your performance evaluation towards the end of specified six months of probation.
4. Your employment with us will be governed by the terms and conditions referred in Annexure A.
5. This letter is effective from your date of joining, which is on **05<sup>th</sup> Oct 2020**.
6. You are requested to sign on all the sheets of the duplicate copy of this letter, at the bottom right corner, and return to the undersigned as a token of your acceptance along with your date of joining with M/s Croissance Clinical Research Pvt. Ltd.
7. You will be headquartered at Hyderabad Office until the organization intimates you otherwise.
8. You will be entitled to leave as per the Leave policy of the organization after confirmation.
9. Three months of notice period is required if you wish to resign from the services of the organization at any point of time, this is applicable even during your probation.
10. Employee is not eligible to break the service during the probation period.
11. If the employee wishes to break the agreement after 24 months of the agreed service period, employee needs to serve three months of notice or pay to the organization 6 months of the CTC towards a genuine estimate of damages relating to loss of man and machine hours spent in offering professional training and business process orientation, which would reasonably be caused to the business of the Organization on account
12. During the course of your employment with us, you will come in possession of the knowledge of the trade and methods of the business. It is essential that you undertake to maintain total secrecy about all the information, knowledge that includes innovation, invention, creative

*Sambit*

**PRINCIPAL**  
**Geethanjali College of Pharmacy**  
Cheerally, Keesara(M), Madchal Dist. T.S.-501301.



Page 1 of

Croissance Clinical Research Pvt. Ltd.

Plot No. 37, 2nd Floor, Matrusri Nagar Gate No. 5, Miyapur, Hyderabad - 500049, India

Phone: +91 40 4853 5174 | [www.croissancecrl.com](http://www.croissancecrl.com)



thinking, strategies, plans, code, tools, techniques and other business information that gets discussed and shared openly, or such other matters related to the Organization, clients and/or partners. You shall not by yourself or through others, allow the same to be used in any manner detrimental to this organization either during your employment or thereafter. Intellectual Property (IP) of the organization must be protected during the course of the employment and thereafter eternally. Organization holds the ownership of the IP and has to be maintained. Every employee is required to disclose any such finding to the management and help management protect such IP and also enter into "Non – Disclosure Agreement (NDA)".

13. Your employment is substantially based on the information provided by you. If it is found that the information provided by you is incorrect or that some information is suppressed, then your employment is liable for summary termination.
14. You hereby covenant, undertake and agree that during the term of your employment and for a period of 3 years following the termination of the employment, thereafter, you shall not on your own or together with any Person, directly or indirectly:
  - a) Solicit or take away from the Organization or attempt to solicit or take away, the business of a customer or any potential customer with whom you have dealt during the employment with the Organization, any other related parties or clients of the Organization who have been customers or clients of the Organization.
  - b) Solicit or entice away or attempt to solicit or entice away any person who at any time during such period shall have been a director, officer, employee or associate of the Organization for a minimum period of 3 years during the course of the employment or after termination.
  - c) Be directly or indirectly interested, concerned, or engaged as principal or partner or director, agent or employee, assistant, consultant, advisor or contract or in any other capacity in any business whether for profit or otherwise relating to clinical trials, clinical research software, healthcare software, software-enabled clinical allied or research services, Pharm, Bio and /or Life sciences, healthcare or such fields which is in direct competition with the business of the Organization or any business contemplated by the Organization, in any geographical area within India or globally.
  - d) On ceasing to be in the employment with our Organization for any reason, you will promptly settle all accounts including the return of all Organization properties, tools, equipment, document, etc., without making or retaining any copies.

We welcome you to Croissance Clinical Research Pvt. Ltd., and look forward to a long and mutually beneficial association.

For Croissance Clinical Research Pvt. Ltd.,

*Satish Marukurthi*  
Satish Marukurthi  
Chief Executive Office

Encl. annexure – A (Employment Terms)

*Satish Marukurthi*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeraj(V), Keesara(M), Medchal Dist. T.S.-507301.





Compensation Details: Annexure B  
(Annual Compensation: Gross CTC 168,000)

Salary Structure		
Particulars	Monthly (Rs.)	Annual (Rs.)
Basic Pay	7,000	84,000
House Rent Allowance	2,800	33,600
Children Education Allowance	200	2,400
Medical Allowance	1,250	15,000
Transport Allowance	1,600	19,200
Leave Travel Allowance	700	8,400
Special Allowance	450	5,400
<b>Gross salary</b>	<b>14,000</b>	<b>168,000</b>
Employer Contribution to PF	-	-
Employer Contribution to ESI	-	-
<b>CTC</b>	<b>14,000</b>	<b>168,000</b>
Bonus	-	-
<b>CTC incl bonus</b>	<b>14,000</b>	<b>168,000</b>
<b>Deductions :</b>		
Employee Contribution to PF	-	-
Employee Contribution to ESI	-	-
Professional Tax	-	-
Income tax	-	-
Medical Insurance	-	-
Food Card	-	-
<b>Total Deductions</b>	<b>-</b>	<b>-</b>
<b>Net Pay</b>	<b>14,000</b>	<b>168,000</b>

Payment of perquisites, allowances and reimbursement shall be subject to provision of Income tax as applicable.

For Croissance Research Pvt. Ltd.,

(Note: Please submit a second after signing as token of your acceptance)



*[Signature]*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(W), Keesaral(M), Medchal Dist. T.S.-501301.

Page 7 of 7

Croissance Clinical Research Pvt. Ltd.

Plot No. 37, 2nd Floor, Market Nagar Gate No. 5, Miyapur, Hyderabad - 500049, India

Phone: +91 40 4853 5174 | www.croissancecr.com



1325170002

Date: 21<sup>st</sup> Oct 2020

To,

Ms. Kondam Himmabindu  
H-no 2-3-2/2A/4  
ChinnaCherlapally  
Hyderabad Telangana 500051

**APPOINTMENT LETTER**

Dear Ms.Himmabindu,

1. With reference to the discussions we held, we are pleased to offer you an appointment in our organization as **Clinical Trial Associate**.
2. You will be based at Hyderabad office and your CTC will be 132,000 (One Lac Thirty Two Thousand INR) per annum. Compensation details are given in Annexure 'B'.
3. After successful completion of 6 months, your services will be confirmed, extended or terminated upon your performance evaluation towards the end of specified six months of probation.
4. Your employment with us will be governed by the terms and conditions referred in Annexure - A.
5. This letter is effective from your date of joining, which is on. **21<sup>st</sup> Oct 2020**.
6. You are requested to sign on all the sheets of the duplicate copy of this letter, at the bottom right corner, and return to the undersigned as a token of your acceptance along with your date of joining with M/s Croissance Clinical Research Pvt. Ltd.
7. You will be headquartered at Hyderabad Office until the organization intimates you otherwise.
8. You will be entitled to leave as per the Leave policy of the organization after confirmation.
9. Three months of notice period is required if you wish to resign from the services of the organization at any point of time, this is applicable even during your probation.
10. Employee is not eligible to break the service during the probation period.
11. If the employee wishes to break the agreement after 24 months of the agreed service period, employee needs to serve three months of notice or pay to the organization 6 months of the CTC towards a genuine estimate of damages relating to loss of man and machine hours spent in offering professional training and business process orientation, which would reasonably be caused to the business of the Organization on account.
12. During the course of your employment with us, you will come in possession of the knowledge of the trade and methods of the business. It is essential that you undertake to maintain total secrecy about all the information, knowledge that includes innovation, invention, creative thinking, strategies, plans, code, tools, techniques and other business information that gets



*Handwritten signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheruvu (M), Keesaru (M), Medchal Dist. T.S. - 501301.  
Page 1 of 7



Notwithstanding anything to the contrary herein, contract, if concluded on your part will entail you to terminate your services without any notice or pay in lieu thereof.

#### 4. Statement of Facts

It must be specifically understood that this offer is made based on your proficiency on Technical/Professional skills you have declared to possess as per the application. And in the ability to handle any assignments or particulars furnished by you is found to be false or misleading, the Organization shall have all the right to terminate your services forthwith without giving any notice. Notwithstanding any other terms and conditions stipulated herein.

#### 5. Work Schedule

Excess timings, shift timings and process off could be changed without any prior intimation, as per the market driven business requirements. The management will make the final decision.

#### 6. Resignation

To serve the organization for a minimum period of twenty four months from 21<sup>st</sup> Oct 2020 subject to in clause No 3 of the terms and conditions of the Appointment Letter issued by the Organization and duly accepted by the said employee.

To obey and to abide by the rules and regulations, service conditions and standing orders of the organization as may be in force from time to time and to comply with orders if the superiors issued from time to time.

To enter into separate agreement on non-divulgence of confidential information sops to protect the confidential information of the organization during the tenure of his employment and also upto a further period of 3 years subsequent to his resignation.

To ensure not to divulge any confidential information/documents belonging to the Organization or its subsidiaries/associates and also any information he has received/developed on his own or behalf of the organization will be kept confidential and shall not be passed on/used /divulged for his own benefit or for any other person or entity for profit or not for profit.

The employee hereby agrees and confirms that any invention, source code software's utilities or any other data or application produced during the course of his/her employment shall be the property of the organization and the organization shall have absolute right on such documents/information and the employee undertakes not to claim nor counter claim the rights of such intellectual property belonging to the organization.

The employee agrees and confirms that any violation of the above clauses shall attract penal provisions of the company's disciplinary rules applicable for any offense thereon.

#### a. Non-disclosure

You are expected to maintain utmost secrecy in regards to the affairs of the organization and shall keep confidentiality of any information, instrument, documents etc., relating to the organization that you may have pursued as an employee of the organization and further you will be required to enter into an agreement to this effect.

#### b. Passwords

Access to our network, development environment, is through individual's password. For security reasons it is essential to maintain confidentiality of the same. If the password is forgotten, the IT Department is to be contacted to reset and allow you to use a new password.



*S. Srinivasulu Reddy*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.

Page 4 of 7



discussed and shared openly or such other matters relate to the Organization. Clients and/or partners. You shall not by yourself or through others, allow the same to be used in any manner detrimental to this organization either during your employment or thereafter. Intellectual Property (IP) of the organization shall be protected during the course of the employment and thereafter elements. Organization holds the ownership of the IP and has to be maintained. Every employee shall need to disclose any such finding to the management and have management protect such IP and also enter into Non-Disclosure Agreement (NDA).

10. Your employment is substantially based on the information provided by you. If it is found that the information provided by you is incorrect or that some information is suppressed, then your employment is liable for summary termination.
11. You hereby declare, undertake and agree that during the term of your employment and for a period of 3 years following the termination of the employment, thereafter, you shall not on your own or together with any person, directly or indirectly
  - a) Solicit or take away from the Organization or attempt to solicit or take away the business of a customer or any potential customer with whom you have dealt during the employment with the Organization, any other related parties or clients of the Organization, you have been customers or clients of the Organization.
  - b) Solicit or entice away or attempt to solicit or entice away any person who at any time during such period shall have been a director, officer, employee or associate of the Organization for a minimum period of 3 years during the course of the employment or after termination.
  - c) Be directly or indirectly interested, concerned or engaged as principal or partner or director, agent or employee, assistant, consultant, advisor or contract or in any other capacity in any business whether for profit or otherwise relating to clinical trials, clinical research, software, healthcare, software, software-enabled clinical allied or research services, Pharm, Bio and/or Life sciences, healthcare or such fields which is in direct competition with the business of the Organization, or any business contemplated by the Organization in any geographical area within India or globally.
12. On ceasing to be in the employment with our Organization for any reason, you will promptly settle all accounts including the return of all Organization properties, tools, equipment, document, etc., without making or retaining any copies.

We welcome you to Croissance Clinical Research Pvt. Ltd. and look forward to a long and mutually beneficial association.

For Croissance Clinical Research Pvt. Ltd.,

Satish Marikurthi  
Chief Executive Officer

Encl: Appointment - A (E)



*Signature of*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeraj(V), Keesara(M), Medchal Dist. T.S.-501301.



Others

- Upon termination /cessation of your employment you will return to the organization all the papers, documents, programs and formulas relating to business that may be in your possession at that time and will not retain any copies or extracts thereof.
- The above terms and conditions including those in annexure -A are based on organization policies, procedures and other rules currently applicable in India as well as overseas and are subjected to amendments and adjustments from time to time. In all services matters, including those not specifically covered here such as Travelling, Leave, Retirement, Code of Conduct etc., you will governed by the rules of the Organization as shall be in force from time to time.

**ACKNOWLEDGEMENT**

I hereby certify that I have gone through and understood all the terms and conditions mentioned in the Appointment letter and the Annexure - A and I hereby accept and agree to abide by them.

Full Name: K. Hirama Bunde

Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature: [Handwritten Signature]

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Your appointment is based on the information furnished by you. However, if there is discrepancy in the copies of the documents/certificates given by you as a proof in support of the above, the organization reserves the right to withdraw the appointment.



*[Handwritten Signature]*  
**PRINCIPAL**  
 Geethanjali College of Pharmacy  
 Keerjani(V), Keerasal(M), Medchal Dist. T.S.-501301.





Gleneagles Global Hospitals  
A PARKWAY PANTAL ENTERPRISE

6-1-107/1to4,  
Lakdi-ka-pool, Hyderabad  
Ph : 2324 4444 (10 Lines)  
Fax : 040 2324 4455

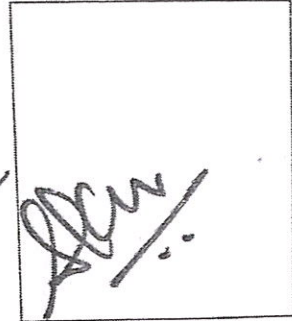
EmpID: 110846

Name: Madaboina Sehar

Designation: Trainee Clinical  
Research Co-ordinator

Dept.: GCRS

Date of Issue : 26/06/2020



Issuing Authority



*Signature of*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S. - 501301.



1325170012

GCRS		
Name	MadaboinaSuhas	
Designation	Trainee CRC(6 months)	
Department	GCRS	
Date of Joining	25.6.2020	
Salary Components	Per Month	Per Annam
Basic	16000.00	192000.00
HRA	0.00	0.00
Conveyance	0.00	0.00
Children Education Allowance	0.00	0.00
Medical Reimbursement	0.00	0.00
Special Allowance	0.00	0.00
Gross salary	16000.00	192000.00
Employer PF	1800.00	21600.00
Employer ESI	0.00	0.00
Medical Insurance Premium	1181.00	14172.00
Personal Accidental Insurance Premium	16.00	192.00
Total CTC(Cost to Company)		227964.00



*Signature of*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Keerjani(V), Keerjani(M), Medchal Dist. T.S.-501201.

VOLLMOND INNOVATIONS AND SOCIAL ENTREPRENEURS PRIVATE LIMITED  
(CIN: U72900TG2018PTC125280)

Address: H.NO 1-4-210/8, Sadana Vihar Colony, Netaji Nagar, Kapra, Hyderabad- 500062, Telangana

Office: Phone # +917075771101

Website: [www.MedXperts.in](http://www.MedXperts.in)

Email: [akhilkolli@medxpertsindia.com](mailto:akhilkolli@medxpertsindia.com)

To  
Nehal Sanjana  
D/O Pulla .Kishore Kumar  
6-6-464/1/1, Opposite Ramalayam Temple, Gandhinagar, Secunderabad  
Hyderabad-500080  
[nehalsanjana95@gmail.com](mailto:nehalsanjana95@gmail.com)  
8143537522

1325170019

Sub: Relieving confirmation and experience certificate

Dear Ms. Nehal Sanjana,

This has reference to the resignation tendered by you from the services of the company by your letter dated 22/02/2021 received by us on 22/02/2021

Kindly be informed that your resignation has been accepted by the concerned head of the company .Accordingly, you will be relieved from duty with effect from 23<sup>rd</sup> of March,2021.

Work areas and tenure of service

Further, we here by certify that Nehal Sanjana ,D/O Pulla Kishore Kumar, resident of Hyderabad, had worked in our company MedXperts™(Vollmond Innovations and Social Entrepreneurs Pvt Ltd.) from 1<sup>st</sup> January 2020 till 23<sup>rd</sup> March 2021. Ms.Nehal Sanjana was posted as Clinical Research Fellow . Following are the key responsibilities handled by Ms Nehal Sanjana during the employment:

1. Research protocol preparation
2. Developed clinical research form
3. Prepared literature review on evidence collection
4. Trial site identification
5. Trail site communication

Ms.Nehal sanjana's employment records with the company shows that the CTC was 2,52,000.

During the period of association with the MedXperts™(Vollmond Innovations and Social Entrepreneurs Pvt Ltd.) , the conduct of Nehal Sanjana was satisfactory .Ms.Nehal sanjana had carried out the assignments responsibility and the performance was up to the mark.


We wish you all the very best for your future endeavors.

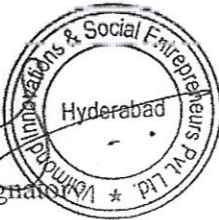
Sincerely,

G V Sravani

HR Manager

For MedXperts™ (Vollmond Innovations and Social Entrepreneurs Pvt Ltd.)

  
Authorized Signatory



*Handwritten signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeraj(V), Keesara(M), Medchal Dist. T.S.-501301.



Trademarks of Vollmond innovations and Social Entrepreneurs Pvt Ltd.





13Z5170023

*Principal*

**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.





13Z6170326

# ALEOR

## Aleor Dermaceuticals Ltd

C/O, Orbicular Pharmaceutical Technologies Pvt Ltd,  
P. No. 53, ALEAP Industrial Estate, behind Pragati Nagar,  
Kukatpally, Hyderabad: 500 072, Telangana, India  
Phone : +91 960 316 0201 / +91 960 316 0244



**Dr. Sindhuri Velagalety**

Employee No. : 610531  
Date of Birth : 29-Jul-95      Blood Group : AB +  
Date of Joining : 08-Mar-21  
Address : FLAT NO 302 TULIP TOWERS, SRK  
PUKAM, ROAD NO : 06, NEAR  
NAGOLE, HYDERABAD-500035

Emergency No. : 9989927761  
9393764834

*Sindhuri*  
Employee's Signatory



*Sindhuri*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerla(V), Keesara(M), Medchal Dist. T.S.-502301  
Authorised Signatory



Ref No: 13862065

10-Oct-2019

Tula Sneha



1325170022

Dear Tula,

With reference to the discussions that we had with you, we are pleased to offer you the role of **Process Executive - Data** in **Cognizant Technology Solutions India Private Limited ("Cognizant")**. Your place of posting will be **Hyderabad**.

Your Annual Total Compensation will be **Rs.190,003**. The other details about your compensation is presented in **Annexure A**. We would like to inform you that Cognizant has considered **0** months of your experience as relevant, which would be updated in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before **10-Oct-2019**.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer **Annexure B** for more details.

Please note:

- This appointment is subject to satisfactory professional reference checks
- This offer from Cognizant is valid for 3 months only from the date of offer, any extension in said validity shall be at the discretion of the company and shall be communicated to you in writing
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Yours sincerely,  
**For Cognizant Technology Solutions India Pvt. Ltd.**

Suresh Bathavandhu

**Global Head-Talent Acquisition**

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature :

Date:



*Signature of*  
**PRINCIPAL**  
**Geethanjali College of Pharmacy**  
**Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.**

Annexure A

Name: Tula Sneha

Designation: Process Executive - Data

Sl. No.	Description	Monthly	Yearly
1	Basic	6500	78,000
2	HRA @60% of basic*	2600	31,200
3	Company's contribution of PF #	1203.571429	14,443
4	Advance Statutory Bonus***	2000	24,000
5	Special Allowance*	3132	37,584
6	Company's Contribution of ESI @ 4.75% of Monthly Gross minus statutory exclusions	398	4,776
	<b>Annual Gross Compensation</b>		<b>190,003</b>
	<b>Annual Total Compensation</b>		<b>190,003</b>
	Company's contribution towards benefits (Medical, Accident and Life Insurance)		16,000
	<b>Annual Total Remuneration</b>		<b>206,003</b>

As an associate you are also entitled to the following additional benefits:

- Floating Medical Insurance Coverage
- Round the Clock Group personal accident Insurance coverage
- Group Term Life Insurance Coverage
- Employees' compensation insurance benefit as per the Employees' Compensation Act, 2010
- Gratuity, on separation after 4 years and 240 calendar days of continuous service, payable as per Payment of Gratuity Act
- Women associates joining Cognizant will be entitled to Maternity leave as per the Maternity Benefit (Amendment) Act, 2017

**Provident Fund Wages**

- For the purpose of computing contribution to Provident Fund, Pension Fund & EDLI Scheme, "Monthly Gross Salary as per Annexure A of this letter excluding "Advance Statutory Bonus" & "House Rent Allowance" will be considered. This does not include payments made through "Special Payout".
- Determination of PF Wages for the purpose of contribution: PF contribution shall be payable on the earned PF wages or PF wages as per this letter, whichever is lesser.

**ESI**

- Monthly ESI contribution will be computed on total remuneration paid to an associate in a particular month which includes any recurring (or) adhoc special payouts during the month
- Contribution to ESI shall be continued till end of the contribution period, if the Associate contributes even for one month in a contribution period

\* Flexible Benefit Plan: Your compensation has been structured to ensure that you are adequately empowered to apportion components of your salary in a manner that suits you the best. This plan will enable you to

1. Choose from a bouquet of allowance or benefits
2. Redefine your salary structure within proscribed guidelines
3. Optimize your earnings

\*\* Advance Statutory Bonus is in line with the provisions of Payment of Bonus Act, 1965.

**Note:**

- Any statutory revision of Provident Fund/ESI Contribution or any other similar statutory benefits will result in a change in the Net take home salary and the Annual Gross Compensation will remain the same.
- Cognizant has made this offer in good faith after expending significant time and resources in the hiring process. We hope you will join us, but appreciate your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant. If you renege on the commitment and decide not to join us after signing the offer letter, Cognizant reserves the right to not consider you for future career opportunities in the company. We look forward to welcoming you to Cognizant.

Login to <https://onecognizant.cognizant.com>->Total Rewards App for more details.

RI'qd. Office: 115/535, Old Mahabalipuram Road, Okkiam Thoraipakkam, Chennai - 600 097

*Sainibud*

**PRINCIPAL**  
Geethanjali College of Pharmacy  
Chennai (V), Keesara (M), Medchal Dist. T.S.-501301.





**M-PHARMACY**



Gcp Prashanth

8/25/2021 at 2:49 PM



1725150402 (PASA)



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.



## Offer Letter



Offer letter has been generated

1725150412

PRQA

Hi Sattar Sk,

It was our pleasure to meet and get to know you.

We would like to offer you a position at **Freyr Software Services Private Limited as Trainee (L1 - A)**, with the attached compensations and benefits.

Your expected starting date is **03 Feb 2020**.

This offer is valid until 15 days from offer roll out.

If you have any questions, feel free to reply to this mail or comment in our timeline.

We are looking forward to having you aboard on our journey towards success.



*KonnectCo*

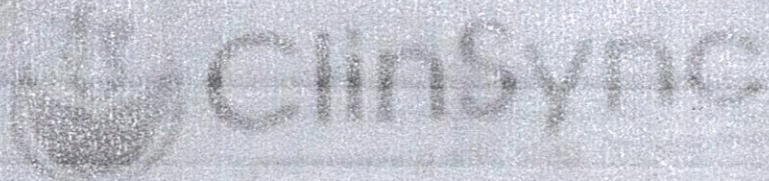
**PRINCIPAL**  
Pharmacy

Geethanjali College of Pharmacy  
Chennai(V), Keesara(M), Medchal Dist. T.S.-501101

Thank you,

Kishan Tella





CLINSYNC CLINICAL RESEARCH PVT LTD

1725150414 (PADA)



Name : S. Praveen Reddy  
Emp Id : CSC01P100327  
Blood Group : 'O'+ve

www.clinsync.com



*Signature*

**PRINCIPAL**  
Geethanjali College of Pharmacy  
Karnataka (M), Karnataka (M), Medchal Dist. T.S.-501302.



PAQA  
1751 50415

9642 603915

# therapiva



Yaddala Sushmitha

AR&D

ECODE : 1466

Blood Group : O +VE

Emergency Contact : 9010370289



*Signature*  
PRINCIPAL -  
Geethanjali College of Pharmacy  
Cheruvu (V), Keesara (M), Medchal (T.S.) District



# euglia

1725150303

P. cefti US



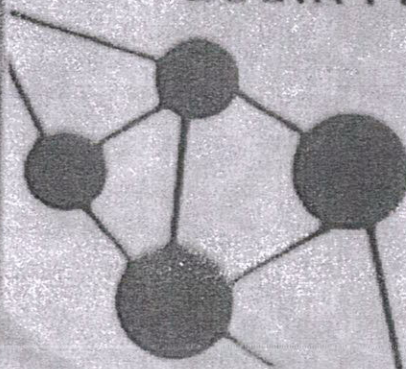
**BAIRAPOGU RAJESH**  
**50579**

**Production (OSD)**

A handwritten signature in black ink, appearing to be 'K. Srinivas'.

**Issuing Authority**

**EUGIA PHARMA SPECIALITIES LIMITED**



**Regd. Office: Plot No.2,  
Maitrivihar, Ameerpet,  
Hyderabad -500 038,  
Telangana, India**



*Sambur*  
**PRINCIPAL**  
**Geethanjali College of Pharmacy**  
**Cheerayal (V), Keesara (M), Medchal Dist. T.S.-501301**



M.pharm (P.Certics)

1725150304

9393932923



AISHWARYA CHENNU

831805

Cogni



*Handwritten signature*  
PRINCIPAL  
Geethanjali College of Pharmacy  
Cheeryal(V), Keerasara(N), Medchal Dist. T.S.-501301



PMRA

P



PMRA  
1725151003  
7416716152

freyr

Name : James Jana  
Employee Id : F2219  
Date of Issue : 01-10-2019  
Valid upto : 01-10-2022

Authorised Signatory



Authorised Officer



*James Jana*  
PRINCIPAL  
Geethanjali College of Pharmacy  
Cheeruvu(V), Keeravani(M), Medchal Dist. T.S-501101.



1725151005

9573373376



freyr

Name : N Nandini

Employee Id : F2297

Date of Issue : 27 - 12 - 2019

Valid upto : 27 - 12 - 2022

*[Handwritten signature]*

Authorised Signatory



Authorised Officer

*[Handwritten signature]*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheerayal(V), Keerasara(M), Medchal Dist. T.S.-501301.





PHOENIX INFOCITY Pvt. Ltd.  
Special Economic Zone

17Z515R007

P



freyr

Name : Sai Sarvani Piratla

Employee Id : F2296

Date of Issue : 27 - 12 - 2019

Valid upto : 27 - 12 - 2022

Authorized Signatory



Authorized Officer



*Signature*  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.





Avishkar Tech Solutions

Dated: 04-02-2022

17Z51S0408 PA

Dear Prashanthi Poloju,

In reference to your application we would like to congratulate you on being selected for job with Avishkar Tech Solutions based on SEGMENTATION and TRANSCRIPTION. Your job is scheduled to start effective from FEBRUARY. All of us at Avishkar Tech Solutions are excited that you will be joining our team!

As such, your job will include a salary based on Production of AUDIO Files/Month.  
PAY RATE: 1400/hr segmentation part and Typing  
600/hr only segmentation part

Again, congratulations and we look forward to work with you.

Authorized by

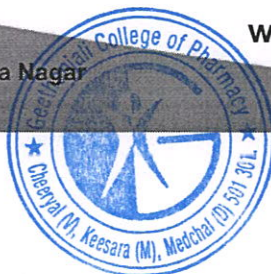
Madhav  
HR-Executive

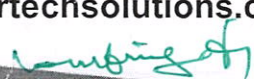
Avishkar Tech Solutions.



Tel: 86398 63632  
Email: sunil@avishkartechsolutions.com,  
[avishkartechsolutions@gmail.com](mailto:avishkartechsolutions@gmail.com)  
Address:-Medicherla towers, 2<sup>nd</sup> floor survey no:78,Patrika Nagar  
Hi-tech City, Hyderabad -500081

[www.avishkartechsolutions.com](http://www.avishkartechsolutions.com)



  
**PRINCIPAL**  
Geethanjali College of Pharmacy  
Cheeryal(V), Keesara(M), Medchal Dist. T.S.-501301.